

NBA FILE
P-19



संचिका सं०-

विज्ञान, प्रावैधिकी एवं तकनीकी शिक्षा विभाग,
बिहार, पटना

राजकीय पोलिटेक्निक लखीसराय



बिहार सरकार

विभाग Department of Mechanical Engg

विषय ATP / FDP Conducted by Ex-faculty /
Department



Office of the Principal
Government Polytechnic Lakhisarai
(North of Vidyaapeeth Chowk Lakhisarai- 811311)

5.4. a. Organized/ Conducted FDPs and STTP by this department at State / National Level (12)

STTP Conducted by Institute and Department of Mechanical/Civil/Electrical/Electronics Engineering involved in FDP/STTP

S.No	Academic Year	From	To	No. of Days	Program	Name of the Programme	Resource Persons / Institutions / Organizations
1	2025-2026	09/01/2026	10/01/2026	2	STTP	Solar Power Plant	Sudha Ranjan Kumar (DRS Solar Pvt. Ltd)
2	2025-2026	14/07/2025	15/07/2025	2	STTP	MATLAB	Dr. Vineet Shekhar, Associate Professor, Govt. Engg. College Palamu, Jharkhand
3	2024-2025	20/01/2025	21/01/2025	2	STTP	Harnessing Solar Energy for Electrical Application	Sudha Ranjan Kumar (DRS Solar Pvt. Ltd)
4	2024-2025	22/07/2024	23/07/2024	2	STTP	Auto CAD	Dev Kumar (NKBI Pvt. Ltd.)
5	2023-2024	16/01/2024	17/01/2024	2	STTP	Solar Power Plant	Sudha Ranjan Kumar (DRS Solar Pvt. Ltd)
6	2023-2024	10/07/2023	11/07/2023	2	STTP	Industrial Automation	Anand Shrivastava (Bihar Communication Pvt. Ltd.)
7	2022-2023	06/01/2022	18/01/2022	2	STTP	Workshop/Training for Faculty, Lab Assistant and Instructor	TRTC Patna

Govt. Polytechnic, Lakhisarai



Office of the Principal
Government Polytechnic Lakhisarai
(North of Vidyapeeth Chowk Lakhisarai- 811311)

S.No	Academic Year	From	To	No. of Days	Program	Name of the Programme	Resource Persons / Institutions / Organizations
8	2025-26	02/02/2026	09/02/2026	5	Workshop / STTP	Employability Skill Training Program	Mahindra Pride Classroom Naandi Foundation
9	2025-26	16/03/2026	20/03/2026	5	Workshop / STTP	Laboratory Management	NITTTR, Bhopal(In the Campus of Buddha Institute of Technology, Gaya)
10	2025-26	15/02/2026	15/02/2026	1	Workshop / STTP	Hands on Training in COE(Spoke)	ITT, Patna(In the Campus of GP Bnaka)

Minimum 2 days program
2 points per program (max. upto 12 marks)


H.O.D. Faculty Co-ordinator

Govt. Polytechnic Lakhisarai


Principal

Govt. Polytechnic Lakhisarai



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10/10/1919

Original
Guthrie Institute



GOVERNMENT ENGINEERING COLLEGE, PALAMU
DEPARTMENT OF ELECTRICAL ENGINEERING

Dr. Vineet Shekhar
Associate Professor

📍 Kusum Vihar, Medininagar
Palamu, Jharkhand - 822101
☎ +91 94311 24894
✉ vineetshekhar@gecpalamu.ac.in

Ref. No.: GEC/EE/2025/001

Date: 07.07.2025

To,
The Principal
Government Polytechnic Lakhisarai
North of Vidyapeeth Chowk, Lakhisarai-811311

SUBJECT: ACCEPTANCE FOR CONDUCTING STTP/FDP/WORKSHOP

Reference: Request received from Government Polytechnic Lakhisarai for organizing a Short-Term Training Programme (STTP)/Faculty Development Programme (FDP)/Workshop on "MATLAB".

Sir/Madam,

With reference to the above request, I am pleased to convey its acceptance to provide technical and professional support for conducting the proposed STTP/FDP/Workshop on "MATLAB" at Government Polytechnic Lakhisarai.

Our organization agrees to nominate suitable technical expert(s)/resource person(s) for delivering expert sessions and, wherever feasible, practical/hands-on and interactive technical sessions related to the programme.

PROGRAMME DETAIL

Particulars	Programme
Programme	STTP / FDP / Workshop
Topic	MATLAB
Proposed Duration	02 Days
Proposed Date	14.07.2025 to 15.07.2025
Mode	Offline / Online / Hybrid, as mutually agreed
Expected Participants	10
Industry Resource Person	Sudha Ranjan Kumar

We look forward to collaborating with Government Polytechnic Lakhisarai for enhancing the practical knowledge, technical skills and industry orientation of faculty members and technical staff.

This letter may be treated as our formal acceptance/consent for the proposed programme, subject to mutual coordination and availability of the nominated resource person(s).

Thanking you,

Authorized Signatory

Name: Dr. Vineet Shekhar

Designation: _____

Signature & Seal: _____



NKBI INFINITY PVT. LTD.
OFFICE / AUTHORIZED SIGNATORY

Address: Pathani Tola, Biswan, Sitapur, Uttar Pradesh, India.] Contact: 8207859796

Ref. No.: Nkbi/2024/01

Date: 12/07/2024

To,
The Principal
Government Polytechnic Lakhisarai
North of Vidyapeeth Chowk, Lakhisarai-811311

SUBJECT: ACCEPTANCE FOR CONDUCTING STTP/FDP/WORKSHOP

Reference: Request received from Government Polytechnic Lakhisarai for organizing a Short-Term Training Programme (STTP) Faculty Development Programme (FDP) Workshop on "Auto CAD"

Sir/Madam,

With reference to the above request, NKBI PVT. LTD. is pleased to convey its acceptance to provide technical and professional support for conducting the proposed STTP/FDP Workshop on "Auto CAD" at Government Polytechnic Lakhisarai.

Our organization agrees to nominate suitable technical expert(s)/resource person(s) for delivering expert sessions and, wherever feasible, practical hands-on and interactive technical sessions related to the programme.

Programme Detail	Particulars
Programme	STTP / FDP / Workshop
Topic	Auto CAD
Proposed Duration	02 Days
Proposed Date	22.07.2024 to 23.07.2024
Mode	Offline / Online / Hybrid, as mutually agreed
Expected Participants	10
Industry Resource Person	Dev Kumar

We look forward to collaborating with Government Polytechnic Lakhisarai for enhancing the practical knowledge, technical skills and industry orientation of faculty members and technical staff.

This letter may be treated as our formal acceptance/consent for the proposed programme, subject to mutual coordination and availability of the nominated resource person(s).

Thanking you,

For NKBI INFINITY PVT. LTD.

Authorized Signatory
Name: Dev Kumar
Designation: - Training Head

NKBI INFINITY
(IOPC) PVT. Ltd.

Signature & Seal.

(Signature)



ISO - 9001:2015 CO

BIHAR COMMUNICATIONS PVT LTD.

107, P.V. Complex, West Boring Canal Road, Patna - 800001 (INDIA)

Email: biharcom@rediffmail.com | sales@biharcom.com | www.biharcom.com | Ph. +91 9431020334

CIN No.: U3210BR1985PTC002220



Ref. No.: BCPL/23-24

Date: 07/07/2023

To,
The Principal
Government Polytechnic Lakhisarai
Lakhisarai-811311

SUBJECT: ACCEPTANCE FOR CONDUCTING STTP/FDP/WORKSHOP

Reference: Request received from Government Polytechnic Lakhisarai for organizing a Short-Term Training Programme (STTP)/Faculty Development Programme (FDP)/Workshop on "Industrial Automation".

Sir/Madam,

With reference to the above request, Bihar Communication Pvt. Ltd. is pleased to convey its acceptance to provide technical and professional support for conducting the proposed STTP/FDP/Workshop on "Industrial Automation" at Government Polytechnic Lakhisarai.

Our organization agrees to nominate suitable technical expert(s)/resource person(s) for delivering expert sessions and, wherever feasible, practical/hands-on and interactive technical sessions related to the programme.

Programme Detail	Particulars
Programme	STTP / FDP / Workshop
Topic	Industrial Automation
Proposed Duration	02 Days
Proposed Date	10.07.2023 to 11.07.2023
Mode	Offline / Online / Hybrid, as mutually agreed
Expected Participants	10
Industry Resource Person	Anand Srivastava

We look forward to collaborating with Government Polytechnic Lakhisarai for enhancing the practical knowledge, technical skills and industry orientation of faculty members and technical staff.

This letter may be treated as our formal acceptance/consent for the proposed programme, subject to mutual coordination and availability of the nominated resource person(s).

Thanking you,

For Bihar Communication Pvt. Ltd.



(A. M. Srivastava)
Director

Ref. No.: **DRS/2026/000001**

Date: 05/01/2026

To,
The Principal
Government Polytechnic Lakhisarai
North of Vidyapeeth Chowk, Lakhisarai-811311

SUBJECT: ACCEPTANCE FOR CONDUCTING STTP/FDP/WORKSHOP

Reference: Request received from Government Polytechnic Lakhisarai for organizing a Short-Term Training Programme (STTP)/Faculty Development Programme (FDP)/Workshop on "Solar Power Plant".

Sir/Madam,

With reference to the above request, DRS Solar Pvt. Ltd. is pleased to convey its acceptance to provide technical and professional support for conducting the proposed STTP/FDP/Workshop on "Solar Power Plant" at Government Polytechnic Lakhisarai.

Our organization agrees to nominate suitable technical expert(s)/resource person(s) for delivering expert sessions and, wherever feasible, practical/hands on and interactive technical sessions related to the programme.

Programme Detail	Particulars
Programme	STTP / FDP / Workshop
Topic	Solar Power Plant
Proposed Duration	02 Days
Proposed Date	09.01.2026 to 10.01.2026
Mode	Offline / Online / Hybrid, as mutually agreed
Expected Participants	15
Industry Resource Person	Sudha Ranjan Kumar

We look forward to collaborating with Government Polytechnic Lakhisarai for enhancing the practical knowledge, technical skills and industry orientation of faculty members and technical staff.

This letter may be treated as our formal acceptance/consent for the proposed programme, subject to mutual coordination and availability of the nominated resource person(s).

Thanking you,

For DRS Solar Pvt. Ltd.

Authorized Signatory

Name: **Sudha Ranjan Kumar**

Designation: **Director**

Signature & Seal: _____



Ref. No.: DRS/2025/001

Date: 14/01/2025

To,
The Principal
Government Polytechnic Lakhisarai
North of Vidyapeeth Chowk, Lakhisarai-811311

SUBJECT: ACCEPTANCE FOR CONDUCTING STTP/FDP/WORKSHOP

Reference: Request received from Government Polytechnic Lakhisarai for organizing a Short-Term Training Programme (STTP)/Faculty Development Programme (FDP)/Workshop on "Harnessing Solar Energy for Electrical Application".

Sir/Madam,

With reference to the above request, DRS Solar Pvt. Ltd. is pleased to convey its acceptance to provide technical and professional support for conducting the proposed STTP/FDP/Workshop on "Harnessing Solar Energy for Electrical Application" at Government Polytechnic Lakhisarai. Our organization agrees to nominate suitable technical expert(s)/resource person(s) for delivering expert sessions and, wherever feasible, practical/hands-on and interactive technical sessions related to the programme.

Programme Detail	Particulars
Programme	STTP / FDP / Workshop
Topic	Harnessing Solar Energy for Electrical Application
Proposed Duration	02 Days
Proposed Date	20.01.2025 to 21.01.2025
Mode	Offline / Online / Hybrid, as mutually agreed
Expected Participants	10
Industry Resource Person	Sudha Ranjan Kumar

We look forward to collaborating with Government Polytechnic Lakhisarai for enhancing the practical knowledge, technical skills and industry orientation of faculty members and technical staff.

This letter may be treated as our formal acceptance/consent for the proposed programme, subject to mutual coordination and availability of the nominated resource person(s).

Thanking you,

For DRS Solar Pvt. Ltd.
Authorized Signatory
Name: Sudha Ranjan Kumar
Designation: Director

Signature & Seal.



GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STTP/FDP	Solar Power Plant	Academic Year	2025-2026
Activity Type	Short-Term Course / Workshop/FDP	Venue	Government Polytechnic Lakhisarai-811311
Date(s)	From 09.01.2026 To 10.01.2026	Resource Person:- Sudha Ranjan Kumar (DRS Solar Pvt. Ltd)	
Coordinator	Shri Subodh Kumar, Electrical Engg.		

Sl. No.	Participant Name	Department	Day 1 Date: 09.01.2026	Day 2 Date: 10.01.2026	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subodh Kumar	ElectricalEngg.	P	P				Rahul Kumar
2	Shri Rahul Kumar	ElectricalEngg	P	P				Ankit Patel
3	Shri Ankit Patel	ElectricalEngg	P	P				Meghi Katar
4	Shri Manikant Kumar	ElectricalEngg	P	P				
5	Shri Rahul Raj	EC Engg.	P	P				
6	Shri Anil Kumar Yadav	Civil Engg.	P	P				Anil
7	Miss. Mahak Kumari	Civil Engg.	P	P				Mahak
8	Shri Suraj Kumar	Mech. Engg.	P	P				
9	Miss. Priyanka Kumari	Mech. Engg	P	P				Priyanka
10	Shri Dipu Kumar	Mech. Engg.	P	P				Dipu Kumar
11	Shri Amit Pratap	Mech. Engg.	P	P				Amit
12	Shri Chandan Kumar Rai	Mech. Engg.	P	P				Chandan Verma

Attendance Code: P = Present A = Absent L = Leave

Faculty Coordinator	Principal / Authorized Signatory
Name & Signature: SOBODH KUMAR 	Signature & Name:  Government Polytechnic Lakhisarai

GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STTP/FDP	MATLAB	Academic Year	2025-2026
Activity Type	Short-Term Course / Workshop/FDP	Venue	Government Polytechnic Lakhisarai-811311
Date(s)	From 14.07.2025 To 15.07.2025	Resource Person:- Dr. Vineet Shekhar, Associate Professor, Govt. Engg. College Palamu, Jharkhand	
Coordinator	Shri Subodh Kumar, Electrical Engg.		

Sl. No.	Participant Name	Department	Day 1 Date: 14.07.2025	Day 2 Date: 15.07.2025	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subodh Kumar	Electrical Engg.	P	P				Rahul Kumar
2	Shri Rahul Kumar	Electrical Engg.	P	P				Ankit Patel
3	Shri Ankit Patel	Electrical Engg.	P	P				Ankit Patel
4	Shri Manikant Kumar	Electrical Engg.	P	P				
5	Shri Rahul Raj	EC Engg.	P	P				
6	Shri Anil Kumar Yadav	Civil Engg.	P	P				
7	Miss. Mahak Kumari	Civil Engg.	P	P				
8	Shri Suraj Kumar	Mech. Engg.	P	P				
9	Miss. Priyanka Kumari	Mech. Engg.	P	P				
10	Shri Dipu Kumar	Mech. Engg.	P	P				
11	Shri Amit Pratap	Mech. Engg.	P	P				
12	Shri Chandan Kumar Rai	Mech. Engg.	P	P				

Attendance Code: P = Present A = Absent L = Leave

Faculty Coordinator	Principal
Name & Signature:	Signature

SUBODH KUMAR



GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STTP/FDP	Harnessing Solar Energy for Electrical Application	Academic Year	2024-2025
Activity Type	Short-Term Course / Workshop/FDP	Venue	Government Polytechnic Lakhisarai-811311
Date(s)	From 20.01.2025 To 21.01.2025	Resource Person:- Sudha Ranjan Kumar (DRS Solar Pvt. Ltd)	
Coordinator	Shri Subodh Kumar, Electrical Engg.		

Sl. No.	Participant Name	Department	Day 1 Date: 20.01.2025	Day 2 Date: 21.01.2025	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subodh Kumar	Electrical Engg.	P	P				<i>[Signature]</i>
2	Shri Kumar Harsh	Electrical Engg.	P	P				<i>[Signature]</i>
3	Shri Rahul Raj	EC Engg.	P	P				<i>[Signature]</i>
4	Shri Anil Kumar Yadav	Civil Engg.	P	P				<i>[Signature]</i>
5	Shri Suraj Kumar	Mech. Engg.	P	P				<i>[Signature]</i>
6	Miss. Priyanka Kumari	Mech. Engg.	P	P				<i>[Signature]</i>
7	Shri Chittaranjan Kumar	Mech. Engg.	P	P				<i>[Signature]</i>
8	Shri Amit Pratap	Mech. Engg.	P	P				<i>[Signature]</i>
9	Shri Chandan Kumar Rai	Mech. Engg.	P	P				<i>[Signature]</i>

Attendance Code: P = Present A = Absent L = Leave

Faculty Coordinator	Principal / Authorized Signatory
Name & Signature:	Signature:

SUDHA KUMAR

[Signature]



GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STTP/FDP	Auto CAD	Academic Year	2024-2025
Activity Type	Short-Term Course / Workshop/FDP	Venue	Government Polytechnic Lakhisarai-811311
Date(s)	From 22.07.2024 To 23.07.2024	Resource Person:- Dev Kumar	
Coordinator	Shri Suraj Kumar, Mechanical Engg. H.O.D		

Sl. No.	Participant Name	Department	Day 1 Date: 22.07.2024	Day 2 Date: 23.07.2024	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subodh Kumar	Electrical Engg.	P	P	/	/	/	<i>[Signature]</i>
2	Shri Kumar Harsh	Electrical Engg.	P	P	/	/	/	<i>[Signature]</i>
3	Shri Rahul Raj	EC Engg.	P	P	/	/	/	<i>[Signature]</i>
4	Shri Anil Kumar Yadav	Civil Engg.	P	P	/	/	/	<i>[Signature]</i>
5	Shri Suraj Kumar	Mech. Engg.	P	P	/	/	/	<i>[Signature]</i>
6	Miss. Priyanka Kumari	Mech. Engg.	P	P	/	/	/	<i>[Signature]</i>
7	Shri Chittaranjan Kumar	Mech. Engg.	P	P	/	/	/	<i>[Signature]</i>
8	Shri Amit Pratap	Mech. Engg.	P	P	/	/	/	<i>[Signature]</i>
9	Shri Chandan Kumar Rai	Mech. Engg.	P	P	/	/	/	<i>[Signature]</i>

Attendance Code: P = Present A = Absent L = Leave

Faculty Coordinator	Principal Authorized Signatory
Name & Signature:	Signature

SURJOOT KUMAR

[Signature]



GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STTP/FDP	Solar Power Plant	Academic Year	2023-2024
Activity Type	Short-Term Course / Workshop/FDP	Venue	Government Polytechnic Lakhisarai-811311
Date(s)	From 16.01.2024 To 17.01.2024	Resource Person:- Sudha Ranjan Kumar (DRS Solar Pvt. Ltd)	
Coordinator	Shri Subodh Kumar, Electrical Engg.		

Sl. No.	Participant Name	Department	Day 1 Date: 16.01.2024	Day 2 Date: 17.01.2024	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subodh Kumar	Electrical Engg.	P	P				
2	Shri Kumar Harsh	Electrical Engg.	P	P				
3	Shri Rahul Raj	E.C Engg.	P	P				
4	Shri Suraj Kumar	Mech. Engg.	P	P				
5	Miss. Priyanka Kumari	Mech. Engg.	P	P				
6	Shri Chittaranjan Kumar	Mech. Engg.	P	P				
7	Shri Amit Pratap	Mech. Engg.	P	P				
8	Shri Chandan Kumar Rai	Mech. Engg.	P	P				

Attendance Code: P = Present A = Absent L = Leave

Faculty Coordinator	Principal	Sensatory
Name & Signature:	Signature:	

Subodh Kumar




GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STTP/FDP	Industrial Automation	Academic Year	2023-2024
Activity Type	Short-Term Course / Workshop/FDP	Venue	Government Polytechnic Lakhisarai-811311
Date(s)	From 10.07.2023 To 11.07.2023	Resource Person:- Anand Shrivastava (Bihar Communication Pvt. Ltd.)	
Coordinator	Shri Suraj Kumar, Mechanical Engg. H.O.D		

SL No.	Participant Name	Department	Day 1 Date: 10.07.2023	Day 2 Date: 11.07.2023	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subodh Kumar	Electrical Engg.	P	P	/	/	/	<i>[Signature]</i>
2	Shri Kumar Harsh	Electrical Engg.	P	P	/	/	/	<i>[Signature]</i>
3	Shri Rahul Raj	EC Engg.	P	P	/	/	/	<i>[Signature]</i>
4	Shri Suraj Kumar	Mech. Engg.	P	P	/	/	/	<i>[Signature]</i>
5	Miss. Priyanka Kumari	Mech. Engg.	P	P	/	/	/	<i>[Signature]</i>
6	Shri Chittaranjan Kumar	Mech. Engg.	P	P	/	/	/	<i>[Signature]</i> 11/07/2023
7	Shri Manjit Kumar	Mech. Engg.	P	P	/	/	/	<i>[Signature]</i> Mem 11/7/2023
8	Shri Amit Pratap	Mech. Engg.	P	P	/	/	/	<i>[Signature]</i>
9	Shri Chandan Kumar Rai	Mech. Engg.	P	P	/	/	/	<i>[Signature]</i> Chandan Kumar Rai

Attendance Code: P = Present A = Absent L = Leave

Faculty Coordinator
[Signature]

Principal / Authorized Signatory
Signature
[Signature]

Name & Signature:

SUBODH KUMAR
[Signature]



GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STTP/EDP	Solar Power Plant	Academic Year	2025-2026
Activity Type	Short-Term Course / Workshop/EDP	Venue	Government Polytechnic Lakhisarai-814311
Date(s)	From 09.01.2026 To 10.01.2026	Resource Person:- Sudha Ranjan Kumar (DRS)	
Coordinator	Shri Subodh Kumar, Electrical Engg.	Solar Pvt. Ltd)	

Sl. No.	Participant Name	Department	Day 1 Date:	Day 2 Date:	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subodh Kumar	Electrical Engg.	P	P				<i>Subodh Kumar</i>
2	Shri Rahul Kumar	Electrical Engg.	P	P				<i>Rahul Kumar</i>
3	Shri Ankit Patel	Electrical Engg.	P	P				<i>Ankit Patel</i>
4	Shri Manikant Kumar	Electrical Engg.	P	P				<i>Manikant Kumar</i>
5	Shri Rahul Raj	EC Engg.	P	P				<i>Rahul Raj</i>
6	Shri Anil Kumar Yadav	Civil Engg.	P	P				<i>Anil Kumar</i>
7	Miss. Mahak Kumari	Civil Engg.	P	P				<i>Mahak Kumari</i>
8	Shri Suraj Kumar	Mech. Engg.	P	P				<i>Suraj Kumar</i>
9	Miss. Priyanka Kumari	Mech. Engg.	P	P				<i>Priyanka Kumari</i>
10	Shri Dipu Kumar	Mech. Engg.	P	P				<i>Dipu Kumar</i>
11	Shri Anur Pratap	Mech. Engg.	P	P				<i>Anur Pratap</i>
12	Shri Chandan Kumar	Mech. Engg.	P	P				<i>Chandan Kumar</i>

Attendance Code: P Present A = Absent L = Leave

Faculty Coordinator

Name & Signature:

Sogodh Kumar

Principal / Authorized Signatory

Signature & Stamp



GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STP/FDP	MA11A/B	Academic Year	2025-2026
Activity Type	Short-Term Course / Workshop/FDP	Venue	Government Polytechnic Lakhisarai-811311
Date(s)	From 14.07.2025 To 15.07.2025	Resource Persons:-	Dr. Vineet Shekhar, Associate Professor, Govt. Engg. College Palamu, Jharkhand
Coordinator	Shri Subodh Kumar, Electrical Engg.		

Sr. No.	Participant Name	Department	Day 1 Date:	Day 2 Date:	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subodh Kumar	Electrical Engg.	14.07.2025	15.07.2025				Subodh Kumar
2	Shri Rahul Kumar	Electrical Engg.	P	P				Rahul Kumar
3	Shri Ankit Patel	Electrical Engg.	P	P				Ankit Patel
4	Shri Manikant Kumar	Electrical Engg.	P	P				Manikant Kumar
5	Shri Rahul Raj	EC Engg.	P	P				Rahul Raj
6	Shri Anil Kumar Yadav	Civil Engg.	P	P				Anil Kumar
7	Miss. Madhak Kumari	Civil Engg.	P	P				Madhak Kumari
8	Shri Suraj Kumar	Mech. Engg.	P	P				Suraj Kumar
9	Miss. Priyanka Kumari	Mech. Engg.	P	P				Priyanka Kumari
10	Shri Diju Kumar	Mech. Engg.	P	P				Diju Kumar
11	Shri Amit Pratap	Mech. Engg.	P	P				Amit Pratap
12	Shri Chandan Kumar Rai	Mech. Engg.	P	P				Chandan Kumar Rai

Attendance Code: P = Present A = Absent L = Leave

Faculty Coordinator

Name & Signature:

SUBODH KUMAR

Principal, Government Polytechnic Lakhisarai

Signature:



GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STTP/FDP		Harnessing Solar Energy for Electrical Application		Academic Year		2024-2025	
Activity Type		Short-Term Course / Workshop/FDP		Venue		Government Polytechnic Lakhisarai-811311	
Date(s)		From 20.01.2025 To 21.01.2025		Resource Person:- Sudha Kanyan Kumar (DRS Solar Pvt. Ltd)			
Coordinator							

Sl. No.	Participant Name	Department	Day 1 Date:	Day 2 Date:	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subodh Kumar	Electrical Engg.	P	P				<i>[Signature]</i>
2	Shri Kumar Harsh	Electrical Engg.	P	P				<i>[Signature]</i>
3	Shri Rahul Raj	EC Engg.	P	P				<i>[Signature]</i>
4	Shri Anil Kumar Yadav	Civil Engg.	P	P				<i>[Signature]</i>
5	Shri Navej Kumar	Mech. Engg.	P	P				<i>[Signature]</i>
6	Miss. Priyanka Kumari	Mech. Engg.	P	P				<i>[Signature]</i>
7	Shri Chaitanyan Kumar	Mech. Engg.	P	P				<i>[Signature]</i>
8	Shri Amit Pratap	Mech. Engg.	P	P				<i>[Signature]</i>
9	Shri Chandan Kumar Rai	Mech. Engg.	P	P				<i>[Signature]</i>

Attendance Code: P – Present A – Absent L – Leave

Faculty Coordinator	Principal / Authorized Signatory
Name & Signature:	Signature & Seal:

Sudha Kanyan

[Signature]



GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STTP/EDP	Auto CAD	Academic Year	2024-2025
Activity Type	Short-Term Course / Workshop/EDP	Venue	Government Polytechnic Lakhisarai-814311
Date(s)	From 22.07.2024 To 23.07.2024		
Coordinator	Shri Suraj Kumar, Mechanical Engg. H.O.D		
Resource Person:- Dev Kumar			

Sl. No.	Participant Name	Department	Day 1 Date:	Day 2 Date:	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subash Kumar	Electrical Engg.	22.07.2024	P	P			<i>[Signature]</i>
2	Shri Kumar Harsh	Electrical Engg.	P	P	P			<i>[Signature]</i>
3	Shri Rahul Raj	EC Engg.	P	P				<i>[Signature]</i>
4	Shri Anil Kumar Yadav	Civil Engg.	P	P				<i>[Signature]</i>
5	Shri Suraj Kumar	Mech. Engg.	P	P				<i>[Signature]</i>
6	Miss. Priyanka Kumari	Mech. Engg.	P	P				<i>[Signature]</i>
7	Shri Chaitanyam Kumar	Mech. Engg.	P	P				<i>[Signature]</i>
8	Shri Anil Pratap	Mech. Engg.	P	P				<i>[Signature]</i>
9	Shri Chandan Kumar Rai	Mech. Engg.	P	P				<i>[Signature]</i>

Attendance Code: P = Present A = Absent L = Leave

Faculty Coordinator

Name & Signature:

Suraj K. U. 2024

Principal Authorized Signatory

Name & Signature:



GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STTP/IDP		Solar Power Plant		Academic Year		2023-2024	
Activity Type		Short-Term Course / Workshop/IDP		Venue		Government Polytechnic Lakhisarai-814311	
Date(s)		From 16.01.2024 To 17.01.2024		Resource Person:- Sudha Ranjan Kumar (DRS Solar Pvt. Ltd)			
Coordinator		Shri Subodh Kumar, Electrical Engg.					

Sl. No.	Participant Name	Department	Day 1 Date:	Day 2 Date:	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subodh Kumar	Electrical/Engg.	16.01.2024	P				<i>[Signature]</i>
2	Shri Kumar Harsh	Electrical/Engg.	P	P				<i>[Signature]</i>
3	Shri Rahul Raj	EC Engg.	P	P				<i>[Signature]</i>
4	Shri Suraj Kumar	Mech. Engg.	P	P				<i>[Signature]</i>
5	Miss. Priyanka Kumari	Mech. Engg.	P	P				<i>[Signature]</i>
6	Shri Chitaranjan Kumar	Mech. Engg.	P	P				<i>[Signature]</i>
7	Shri Arun Pratap	Mech. Engg.	P	P				<i>[Signature]</i>
8	Shri Chandan Kumar Rai	Mech. Engg.	P	P				<i>[Signature]</i>

Attendance Code: P = Present A = Absent L = Leave

Faculty Coordinator	Principal
Name & Signature:	Name & Signature:

SUBODH KUMAR

[Signature]



GOVERNMENT POLYTECHNIC LAKHISARAI

ATTENDANCE SHEET

Name of Course / Workshop/STTP/EDP	Industrial Automation	Academic Year	2023-2024
Activity Type	Short-Term Course / Workshop/EDP	Venue	Government Polytechnic Lakhisarai-811311
Date(s)	From 10.07.2023 To 11.07.2023	Resource Person:-	Anand Shrivastava (Bihar Communication Pvt. Ltd.)
Coordinator	Shri Suraj Kumar, Mechanical Engg. H.O.D		

Sl. No.	Participant Name	Department	Day 1 Date: 10.07.2023	Day 2 Date: 11.07.2023	Day 3 Date:	Day 4 Date:	Day 5 Date:	Participant Signature
1	Shri Subodh Kumar	Electrical/Engg.	P	P	/	/	/	
2	Shri Kumar Harsh	Electrical/Engg.	P	P	/	/	/	
3	Shri Rahul Raj	EC Engg.	P	P	/	/	/	
4	Shri Suraj Kumar	Mech. Engg.	P	P	/	/	/	
5	Miss. Priyanka Kumari	Mech. Engg.	P	P	/	/	/	
6	Shri Chittaranjan Kumar	Mech. Engg.	P	P	/	/	/	
7	Shri Manjit Kumar	Mech. Engg.	P	P	/	/	/	
8	Shri Amit Prasad	Mech. Engg.	P	P	/	/	/	
9	Shri Chandan Kumar Raj	Mech. Engg.	P	P	/	/	/	

Attendance Code: P = Present A = Absent L = Leave

Faculty/Coordinator	Principal / Substituted Secretary
Name & Signature:	Signature

Substituted Secretary





राज्य प्रावैधिक शिक्षा पर्वद, बिहार, पटना

(विज्ञान, प्रावैधिकी एवं तकनीकी शिक्षा विभाग)

मुख्य ताल, टेक्नोलॉजी गवन, विश्वेश्वरैया भवन परिसर, गेली रोड, पटना-800015

Website: www.state.bihar.gov.in : E-mail: statedbhar@bihar.gov.in



बिहार सरकार

ISO-9001:2015

क्रमांक : I.K.(S.B.T.F.)/2022(मई)-954

/पटना, दिनांक - 12/03/2026

सेवा के,

डॉ० चन्द शेखर सिंह
सचिव,
राज्य प्रावैधिक शिक्षा पर्वद,
टेक्नोलॉजी गवन, पटना-800015.

सेवा में,

प्रचार्य
राजकीय अभियंत्रण महाविद्यालय/राजकीय पॉलिटेक्निक संस्थान :
(As per Annexure-I)

विषय : Program code-NC-153 (Laboratory Management) का दिनांक-18/03/2026 से 20/03/2026 तक अनुदेशिका/प्रयोगशाला सहायकों के लिए आयोजित प्रशिक्षण में भाग लेने के संबंध में।

संदर्भ : NITTTR, Bhopal से प्राप्त ई-मेल की छाया प्रति

महोदय

उपरोक्त विषय के संबंध में सूचित करना है कि, विभागीय निदेशानुसार, सभी राजकीय अभियंत्रण महाविद्यालय/राजकीय पॉलिटेक्निक संस्थानों में कार्यरत अनुदेशिका/प्रयोगशाला सहायकों को NITTTR, Bhopal के प्रशिक्षकों द्वारा एक सप्ताह का Laboratory Management पर प्रशिक्षण दिया जाना है।

उक्त के तृतीय चरण में NITTTR, Bhopal के प्रशिक्षकों द्वारा Buddha Institute of Technology, Gaya (BIT, Gaya) के स्थानीय परिसर में दिनांक-18/03/2026 से 20/03/2026 तक एक सप्ताह का Laboratory Management पर प्रशिक्षण दिया जाना है। जिसमें प्रतिभागियों में T&DA का गहन संस्थान स्तर पर नियमानुसार वंट होगा।

अतः अनुरोध है कि संलग्न सूची अनुसार (Annexure-I) आपके संस्थान से नामित Lab Assistant-Instructor को आयोजित प्रशिक्षण में भाग लेने हेतु विरक्ति करना एवं नीचे दिये गए लिंक पर पंजीयन करवाना सुनिश्चित करेंगे।

लिंक :- <https://erp.nitttrbpl.ac.in/poc2025/?id=reg&C=153>

वैरक्तसम्पन्न

अनुलग्नक :- Program schedule (NC-153)

सचिव,
राज्य प्रावैधिक शिक्षा पर्वद,
बिहार, पटना।

क्रमांक - I.K.(S.B.T.F.)/2022(मई)-954

/पटना, दिनांक - 12/03/2026

प्रतिलिपि

- 1) सचिव, विज्ञान, प्रावैधिकी एवं तकनीकी शिक्षा विभाग, बिहार, पटना को सूचित सूचनाएं
- 2) निदेशक, NITTTR, Bhopal को सूचनाएं प्रेषित।
- 3) सहायक, Dr. Anja Rawley NITTTR, Bhopal को सूचनाएं एवं आवश्यक कागजात प्रेषित
- 4) प्रचार्य, Buddha Institute of Technology, Gaya (BIT, Gaya) को प्रशिक्षण के आयोजन करने हेतु सूचनाएं एवं आवश्यक कागजात प्रेषित
- 5) सभी प्रशिक्षणार्थियों को (Annexure-I) को सूचनाएं एवं आवश्यक कागजात प्रेषित
- 6) श्री जयराम कुमार, सहायक सचिव, राज्य प्रावैधिक शिक्षा पर्वद, बिहार, पटना का प्रशिक्षणार्थियों के संख्या के अन्तर्गत में निर्धारित दर पर अधिगत राशि प्रचार्य, Buddha Institute of Technology, Gaya (BIT, Gaya) को भेजने हेतु सूचनाएं एवं आवश्यक कागजात

सचिव,
राज्य प्रावैधिक शिक्षा पर्वद,
बिहार, पटना।

Annexure I

Program Name NC-153 (Laboratory Management)

Date: 16 Mar. 2026 to 20 Mar. 2026

Venue: Buddha Institute of Technology, Gaya

Link to Register at NITTR Bhopal Portal: <https://erp.nittrbpl.ac.in/doc2025/?id=reg-NC-153>

Sr.no	Engineering College/Polytechnics	Name of Lab Assistant/Instructor	Email id of Lab Assistant / Instructor	Mobile Number of Lab Assistant / Instructor	Designation
1	111 - Government Polytechnic, Barauni	Owaisi Kumar	owaisikumar1209@gmail.com	8271651408	Instructor
2	111 - Government Polytechnic, Barauni	Vasanti Kumar	vasanti.kumar232@gmail.com	8205261951	Instructor
3	111 - Government Polytechnic, Barauni	Rajeev Kumar Pathak	rajeevk17@gmail.com	9934774042	Instructor
4	111 - Government Polytechnic, Barauni	Satyam Kumar	s7482063903@gmail.com	9830111185	Instructor
5	111 - Government Polytechnic, Barauni	Saurav Kumar	sauravkumar4502@gmail.com	7634862132	LAB Assistant
6	112 - Government Polytechnic, Bhagalpur	ADITHYAN KUMAR	kumaradithyanek20@gmail.com	7271280386	LAB Assistant
7	112 - Government Polytechnic, Bhagalpur	ABHIRASH KUMAR	abhirashibeg5@gmail.com	8258463072	LAB Assistant
8	112 - Government Polytechnic, Bhagalpur	LAKHAN KUMAR	lakhan707@gmail.com	7070337431	LAB Assistant
9	112 - Government Polytechnic, Bhagalpur	MUSKAN KUMAR	muskankumar380@gmail.com	7070344640	LAB Assistant
10	112 - Government Polytechnic, Bhagalpur	PRINCE KUMAR	princekumar25111009@gmail.com	7954365470	Instructor
11	115 - Government Polytechnic, Gaya	Kumar Vikash	kumarkv1541984@gmail.com	9334662235	Instructor
12	115 - Government Polytechnic, Gaya	Mr. Babak Prashant	bhabhakbabak@gmail.com	7209764026	Instructor
13	115 - Government Polytechnic, Gaya	Mr. Bijendra Kumar	bijendrak115@gmail.com	8400740130	Instructor
14	115 - Government Polytechnic, Gaya	Mr. Ramesh Kumar Singh	rameshkumarsingh33051@gmail.com	7631531027	Instructor
15	115 - Government Polytechnic, Gaya	Mr. Ravishankar Singh	shankarasinghrav121@gmail.com	9031877297	Instructor
16	123 - Government Polytechnic, Lakhisarai	Anil Kumar Yadav	anilcse111@gmail.com	7531866516	LAB Assistant
17	125 - Government Polytechnic, Lakhisarai	Anil Kumar Patel	anilbhupatir@gmail.com	7003876226	LAB Assistant
18	126 - Government Polytechnic, Lakhisarai	Rajesh Kumar	rajesh3567@gmail.com	8621246284	LAB Assistant
19	126 - Government Polytechnic, Lakhisarai	Rahul Rai	gtrajesh@gmail.com	8789958552	LAB Assistant
20	126 - Government Polytechnic, Lakhisarai	Sushant Kumar	pk711561@gmail.com	6202196163	Instructor
21	137 - Govt Polytechnic, Munger	AMARJEET KUMAR	amarjeetsahoo@gmail.com	9113376747	LAB Assistant
22	137 - Govt Polytechnic, Munger	ANIKET KUMAR	aniketnkr1@gmail.com	7904100826	Instructor
23	137 - Govt Polytechnic, Munger	BINIL PRAKASH	binilprakash16@gmail.com	7070315158	LAB Assistant
24	137 - Govt Polytechnic, Munger	DHEERAJ KUMAR CHOUHARY	dheerajkumardg1@gmail.com	7321020294	LAB Assistant
25	137 - Govt Polytechnic, Munger	TOJEEB HILWEEZ	tojeeb.hilwwez071@gmail.com	7011226419	LAB Assistant
26	138 - Govt Polytechnic, Sheikhpura	ARJUN KUMAR PRASAD	arjunkumarprasad8@gmail.com	9700806405	LAB Assistant
27	138 - Govt Polytechnic, Sheikhpura	GOPAL KUMAR	gopal.kumar06@gmail.com	7081034082	LAB Assistant
28	138 - Govt Polytechnic, Sheikhpura	MANISH KUMAR	manishra2382@gmail.com	6201254294	LAB Assistant
29	138 - Govt Polytechnic, Sheikhpura	PAWAN KUMAR	pawandb7760@gmail.com	9077081300	LAB Assistant
30	138 - Govt Polytechnic, Sheikhpura	SANTOSH KUMAR	sankeshksh101012@gmail.com	9570501012	Instructor
31	139 - Govt Polytechnic, Janau	Rahul Kumar	rahulkuma7870263477@gmail.com	7209708375	LAB Assistant
32	149 - Govt Polytechnic, Janau	MRITYUNJAY KUMAR	kumarmk245@gmail.com	7011214531	LAB Assistant

Annexure I

Program Name: B.Tech (Laboratory Management)

Date: 16 Mar. 2026 to 20 Mar. 2026

Venue: Buddha Institute of Technology, Gaya

Link to Register at NITTTR Bhopal Portal: <https://nitr.bpt.ac.in/poc2026?id=regNC163>

Sl no	Engineering College/Polytechnics	Name of Lab Assistant/Instructor	Email id of Lab Assistant / Instructor	Mobile Number of Lab Assistant / Instructor	Designation
33	Govt Polytechnic, Jamui	CHANDAN KUMAR	Chandan.pd011@gmail.com	9507337460	LAB Assistant
34	Govt Polytechnic, Jamui	RANJIT KUMAR	Ranjitkumarana43@gmail.com	679194202	LAB Assistant
35	Govt Polytechnic, Jamui	Sudarsan Kumar	sudarshan93212@gmail.com	9570056714	LAB Assistant
36	Govt Polytechnic, Banka	PRASANT KUMAR	prasantlab67@gmail.com	9631258557	LAB Assistant
37	Govt Polytechnic, Banka	RAJESH KUMAR	rad220421@gmail.com	9105412426	Instructor
38	Govt Polytechnic, Banka	RAJNISH KUMAR SINGH	rajnishi2@gmail.com	8766538923	Instructor
39	Govt Polytechnic, Banka	POOJA RAMAN	poobiar@gmail.com	9501929743	LAB Assistant
40	Govt Polytechnic, Banka	SUMAN RAJAK	kesurana3@gmail.com	805775451	LAB Assistant
41	Govt Polytechnic, Tekari, Gaya	Aman Kumar	amanaug2016@gmail.com	9123106268	LAB Assistant
42	Govt Polytechnic, Tekari, Gaya	Deepav Kumar	deepav73@gmail.com	7370527779	LAB Assistant
43	Govt Polytechnic, Tekari, Gaya	Guddu Kumar	guddukumar54193@gmail.com	9851781610	LAB Assistant
44	Govt Polytechnic, Tekari, Gaya	Jayprakash Kumar	jayprakash80424@gmail.com	6209195645	LAB Assistant
45	Govt Polytechnic, Tekari, Gaya	Racheshyam Kumar	radh20052@gmail.com	6205163745	LAB Assistant
46	Govt Polytechnic, Anwal	CHAMAN	chamankr5875@gmail.com	9210058811	Instructor
47	Govt Polytechnic, Anwal	SHREKAJ KUMAR	kumardheeraj0@gmail.com	6202320189	LAB Assistant
48	Govt Polytechnic, Anwal	Hansraj Kumar	rajhs2746@gmail.com	9471001172	LAB Assistant
49	Govt Polytechnic, Anwal	NIRAJ KUMAR PANDEY	niraj271201@gmail.com	9126112571	Instructor
50	Govt Polytechnic, Aurangabad	SHIVSANKAR KUMAR	shivshan45678@gmail.com	7485847467	LAB Assistant
51	Govt Polytechnic, Aurangabad	prashant Kumar	prashantgogoi81@gmail.com	9435901394	LAB Assistant
52	Govt Polytechnic, Aurangabad	Chhota Kumar Meena	chhotakumar367047@gmail.com	9430675913	LAB Assistant
53	Govt Polytechnic, Aurangabad	Prince Raj	princepraj16@gmail.com	9516520647	LAB Assistant
54	Govt Polytechnic, Aurangabad	Sheel Kumar	sheelkumar6202@gmail.com	9762403293	LAB Assistant
55	Govt Polytechnic, Aurangabad	Sunil Kumar	sunil16singh01@gmail.com	7050075057	Instructor
56	Govt Polytechnic, Jehanabad	AKHSHAY RAJ	akhshayshekaraj214@gmail.com	9112083851	LAB Assistant
57	Govt Polytechnic, Jehanabad	AMISH KUMAR	amishkumar05@gmail.com	9394651749	Instructor
58	Govt Polytechnic, Jehanabad	RITU CHANDAN MOURAYA	rituchandananuraya@gmail.com	8210655439	LAB Assistant
59	Govt Polytechnic, Jehanabad	SANJIV CHANDAN SINGH	sanjivchandan14@gmail.com	9709776230	LAB Assistant
60	Govt Polytechnic, Jehanabad	VIVEK KUMAR	vivek937@gmail.com	8271705787	LAB Assistant
61	Govt Polytechnic, Khatgora	KAJAL KUMARI	kapal121kumar2002@gmail.com	7282025317	LAB Assistant
62	Govt Polytechnic, Khatgora	PREETI KUMAR KAUSHIK	preetikaushik2388@gmail.com	8051056463	LAB Assistant
63	Govt Polytechnic, Khatgora	SATYAM PRAKASH	satyampakeshik1@gmail.com	8708654071	LAB Assistant
64	Govt Polytechnic, Khatgora	SHIKHA KUMARI	shikhakumar1008@gmail.com	9771497586	LAB Assistant

Annexure I

Program Name: NC-153 (Laboratory Management)

Date: 16 Mar, 2026 to 20 Mar, 2026

Venue: Buddha Institute of Technology, Gaya

Link to Register at NITTR Portal: <https://nitrportal.ac.in/poc2025/?id=regNC-153>

Sr no	Engineering College/Polytechnics	Name of Lab Assistant/Instructor	Email id of Lab Assistant / Instructor	Mobile Number of Lab Assistant / Instructor	Designation
65	154 - Government Polytechnic, Bhagalpur	SIKANDAR RAJ	kumarsikandar853@gmail.com	8020311907	Instructor
66	156 Govt Tech Bhagalpur	CHANDAN KUMAR PASWAN	seeraweebeka@gmail.com	9262712112	LAB Assistant
67	160 Govt Tech Bhagalpur	DEEP SHIKHA	deep24082001@gmail.com	8860484572	LAB Assistant
68	150 - Govt. Tech. Bhagalpur	RAADHA KUMARI	radhakumari8207@gmail.com	9207338856	LAB Assistant
69	158 - Govt. Tech. Bhagalpur	SAFKA KUMAR	kumars.yasujina2002@gmail.com	9840085612	LAB Assistant
70	196 - Govt. Tech. Bhagalpur	VIVEK KUMAR	vivek_pkt@gmail.com	8200606218	Instructor
71	Gaya College Of Engineering, Gaya	NIRANJAN KUMAR	niranjan120@gmail.com	8508731695	Instructor
72	Gaya College Of Engineering, Gaya	RAVIKANT BHARTI	bharigoggya@gmail.com	9411005460	LAB Assistant
73	Gaya College Of Engineering, Gaya	RUPESH KUMAR KAJAR	rupeshkumarkajar@gmail.com	9935342042	Instructor
74	Gaya College Of Engineering, Gaya	PRABHAS KUMAR	prabhashkumarm@gmail.com	7892335368	LAB Assistant
75	Gaya College Of Engineering, Gaya	AJIT KUMAR	ajitkumar251120@gmail.com	8295213050	Instructor
76	Government Engineering College Barh	Amal Kumar Keshri	alkashn100@gmail.com	8421708807	LAB Assistant
77	Government Engineering College Barh	Anamika	anamika81024@gmail.com	8092057447	LAB Assistant
78	Government Engineering College Barh	GAJANAND CHOUDRY	gogga.anand@gmail.com	8340275450	LAB Assistant
79	Government Engineering College Barh	Itahul Kanjan	rahulanjan8578@gmail.com	8010609141	LAB Assistant
80	Government Engineering College Barh	RAMESH DINKAR	rameshdinkarby@gmail.com	7634584886	LAB Assistant
81	Government Engineering College Janak	AMIT URAJON	amitr_cn44@gmail.com	6204136539	LAB Assistant
82	Government Engineering College Janak	IOHARIMATMA CHANDIPA	iharimata02chandra@gmail.com	9113430072	LAB Assistant
83	Government Engineering College Janak	HAARIDWAR KUMAR	harinwar04122002@gmail.com	8799141503	LAB Assistant
84	Government Engineering College Janak	RAMODI KUMAR	ramodhkumar97@gmail.com	7534876245	LAB Assistant
85	Government Engineering College Janak	RAUSHAN KUMAR	rev.shangeet15@gmail.com	7433098907	LAB Assistant
86	Government Engineering College Shrikhpura	Saviraj Kumar	gaurav15082002@gmail.com	7051810614	LAB Assistant
87	Government Engineering College Shrikhpura	Lakshmin Kumar	lekshmin0827@gmail.com	8292135004	LAB Assistant
88	Government Engineering College Shrikhpura	Mr. Pankaj Kumar Pandey	panday_pankaj713@gmail.com	8918748770	LAB Assistant
89	Government Engineering College Shrikhpura	Mr. Preet Kumar	pk1530301@gmail.com	9162464657	LAB Assistant
90	Government Engineering College Shrikhpura	Mr. Shivam Kumar	shivam87097@gmail.com	8708720080	LAB Assistant
91	Government Engineering College, Arwal	Chandan Kumar	Chandank151183@gmail.com	9769383918	Instructor
92	Government Engineering College Arwal	Ravindra Kumar	rk2196602@gmail.com	7765965417	Instructor
93	Government Engineering College, Arwal	Saumya Nandan	saumyasheta0301@gmail.com	7488132088	LAB Assistant
94	Government Engineering College, Arwal	Subhash Kumar	subhashkumar.kn20@gmail.com	6298965089	LAB Assistant
95	Government Engineering College, Arwal	Prakash Kumar	prakashkumar@gmail.com	9017944059	LAB Assistant
96	Government Engineering College Jehanabad	MANDU KUMAR	mandu0294@gmail.com	9462220816	Instructor

Annexure I

Program Name: NC 153 (Laboratory Management)

Date: 16 Mar. 2026 to 20 Mar. 2026

Venue: Buddha Institute of Technology, Gaya

Link to Register at NITTR Bhopal Portal: <https://erp.nittrbpl.ac.in/pod2025/2interpgNC-153>

Sl no	Engineering College/Polytechnics	Name of Lab Assistant/Instructor	Email id of Lab Assistant / Instructor	Mobile Number of Lab Assistant / Instructor	Designation
97	Government Engineering College, Jehanabad	RAJUL KUMAR	kumarajulu009in3p@gmail.com	9107580116	LAB Assistant
98	Government Engineering College, Jehanabad	Rakesh Kumar	rk21r2b@gmail.com	9135802541	LAD Assistant
99	Government Engineering College, Jehanabad	Ravi Kumar	rsvidiya2025@gmail.com	8234727073	Instructor
100	Government Engineering College, Jehanabad	SACHIN KUMAR	sachinyadav03@gmail.com	9430811110	LAB Assistant
101	Government Engineering College, Aurangabad	AJEET KUMAR RAO	ajeetvpari@gmail.com	8201287178	Lab Assistant
102	Government Engineering College, Aurangabad	A SHUK KUMAR	ashoksa1155@gmail.com	8260356240	LAD Assistant
103	Government Engineering College, Aurangabad	Gaurav Kumar	gauravroc02@gmail.com	9570552468	Instructor
104	Government Engineering College, Aurangabad	Chinn prekash	ohinprekash1991@gmail.com	9955337958	Instructor
105	Government Engineering College, Aurangabad	VIKASH KUMAR	709109w@gmail.com	764934807	LAB Assistant
106	Government Engineering College, Khogaria	RAJARAW KUMAR	raj934755752@gmail.com	7272786554	LAB Assistant
107	Government Engineering College, Lakhisarai	AI TAMASH HUSSAIN	atamashhussain1908@gmail.com	9135966029	Instructor
108	Government Engineering College, Lakhisarai	DEEPIKA KUMARI	deepikasvnt000@gmail.com	9803683144	LAD Assistant
109	Government Engineering College, Lakhisarai	Priya Kumar	kpriem2525@gmail.com	7256185565	LAB Assistant
110	Government Engineering College, Lakhisarai	Sanoj Kumar	sanojkumar000@gmail.com	6304317294	Instructor
111	Government Engineering College, Lakhisarai	Shaxendra Kumar	shaxendra.kumar@gmail.com	7759973544	Instructor
112	Government Engineering College, Munger	MD. ELIJ	elijah1178@gmail.com	7604953293	LAB Assistant
113	Government Engineering College, Munger	Mr. Ashok Kumar Mishra	ashokkumarmishra11@gmail.com	9873356705	Instructor
114	Government Engineering College, Munger	Mr. Jay Prakash Kumar	jayprakash00@gmail.com	7992374249	LAB Assistant
115	Government Engineering College, Munger	Mr. Raja Vishva Chauthan	divisha25494@gmail.com	903324656	Instructor
116	Government Engineering College, Nawada (Bihar)	Mr. Vinod Kumar Sahu	vinodsahu8576@gmail.com	9570608860	LAD Assistant
117	Government Engineering College, Nawada (Bihar)	NEHA KUMARI	NETIACSF617@gmail.com	7070672952	LAD Assistant
118	Government Engineering College, Nawada (Bihar)	PRAVESH CHAUDHARY	PRAVESH_845128@gmail.com	7079563747	LAD Assistant
119	Rashtrakavi Ramdhani Singh Dinkar College Of Engineering Begusarai	Harish Kumar	kumarharish653@gmail.com	9831483792	Instructor
120	Rashtrakavi Ramdhani Singh Dinkar College Of Engineering Begusarai	Ashishok Kumar	abhishekbyss6264@gmail.com	8298536246	LAD Assistant
121	Rashtrakavi Ramdhani Singh Dinkar College Of Engineering Begusarai	Ashishok Kumar	kr.abhishek0709@gmail.com	9426543374	LAD Assistant
122	Rashtrakavi Ramdhani Singh Dinkar College Of Engineering Begusarai	Avinish Kumar	kumaravinish1994@gmail.com	7987480042	LAD Assistant
123	Rashtrakavi Ramdhani Singh Dinkar College Of Engineering Begusarai	Lokesh Kumar	lokesh1998@gmail.com	8271384765	Instructor

Re: Regarding Registration by Participants in Training Program NC-153 on Laboratory Management at Gaya (March 16–20, 2026)

Chanchal Mehra <cmehra@nittrbpl.ac.in>

Thu, 26 Feb 2026 11:31:44 AM +0530

To: "sbtbihar@bihar.gov.in" <ashishgaurav@bihar.gov.in>

Co: "Susan S Mathew" <ssmathew@nittrbpl.ac.in>, "Anju Rawley" <arawley@nittrbpl.ac.in>

Respected All,

Kindly ignore the earlier mail as programme code mentioned was incorrect. The same has been corrected and is highlighted.

I am writing to share details regarding the upcoming training program NC-153 titled "Laboratory Management," which is scheduled to be held at Gaya from March 16 to March 20, 2026.

I request you to kindly circulate the following registration link to the participants so that they can register for the programme in advance.

Registration Link: <https://erp.nittrbpl.ac.in/ppc2025/?id=regNC-153>

Program Overview

Feature	Details
Program Code	NC-153
Title	Laboratory Management
Dates	March 16–20, 2026
Location	Gaya, Bihar
Program Faculty	Prof. Chanchal Mehra and Prof. Susan S Mathew

Additionally, to assist with our logistical planning, could you please provide the following information:

- **Exact Venue Details:** The specific address or institution where the program will be hosted in Gaya.
- **Local Contact Person:** Name and contact details of the official designated for local coordination.

Thank you for your cooperation and support in making this training program a success. Best regards.

प्रो चंचल मेहरा, सह- प्राध्यापक
एन आई टी टी एन गैंगार (सम-शिक्षा विद्यालय - विभिन्न श्रेणियाँ)
शिक्षा मंत्रालय - भारत सरकार

Prof. Chanchal Mehra, Associate Professor,
NITTR Bhopal (Deemed-to-be University under District Category)
Ministry of Education, Government of India

PROGRAMME BRIEF

Title of the Programme: Laboratory Management

Programme Code: NC-153

Duration: 16-20 March 2025

Venue: BIT, Gaya

1. **Rationale:** The rate of technological advance has accelerated at an unprecedented pace. Accordingly, the development of skills through training should be the strategic response to technological change. In any technical institution, a student is expected to work in a laboratory & workshop for development of requisite practical skills and abilities suited to the needs of industry/employer through various learning experiences, which a student undergoes in the laboratory/workshops. Hence it is necessary to give broader experience to the students during laboratory & workshop practice session and this will happen only when we have sufficient operational equipment and trained technical staff having requisite skills and experience in the area. This training programme has been planned to provide the experience of effective Laboratory Management strategies including job functions expected from the technical staff in view of the outcome-based education, importance of laboratory and workshop sessions, skill and competency development, effective utilization of lab & workshop resources, record keeping, use of computers in lab and workshop management, basic repair and maintenance aspects of laboratory and workshop equipment and facilities etc.

2. Programme Outcomes:

- Appreciate the importance of laboratory/workshops in context of outcome-based education system
- Explain the roles and responsibilities of laboratory technical staff and workshop instructors
- Write outcomes related to laboratory/workshop.
- Carryout the demonstration of specific equipment in respective laboratory/workshop for sample presentation
- Procure the lab equipment as per GEM process.
- Perform repair and preventive maintenance of resources and equipment in laboratory/workshop.
- Develop innovative/creative model/prototype/layout/blueprint/mockup.
- Maintain laboratory and workshop related records as per GFR.
- Motivate the staff for effective utilization of resources and equipment in laboratory/workshop
- Follow safe practices in laboratory/workshops.

3. Programme Contents:

- Outcome Based Education
- Importance of Laboratory/Workshop
- Roles and Responsibilities of Laboratory/Workshop Staff
- Learning in Cognitive, Psychomotor and Affective Domain
- Interpretation of Curriculum with respect to Laboratory/Workshop
- Demonstration Technique
- Sample Skill Demonstration in Laboratory/Workshop
- Procurement of Lab Equipment and Consumables
- Maintenance of Records as per GFR Format (Stock Register, Service Manual, etc.)
- Preventive Maintenance of Laboratory/Workshop Equipment
- Innovation and Creativity as Encouraged in NEP 2020
- Motivating Self and Others
- Safe Practices in Laboratory/Workshops
- Importance of Virtual Lab

Programme Schedule
Lab Management (09-13 March, 2026)

Date	Session I 10.00 AM to 11.15 AM	Session II 11.45 AM to 01.00 PM	Session III 02.00 PM to 03.15 PM	Session IV 03.45 PM to 05.00 PM
09.03.2026	- Registration - Introduction to Programme Brief	Outcome Based Education	Importance of Laboratory/Workshop	Roles and Responsibilities of Laboratory/Workshop Staff
10.03.2026	- Learning in Cognitive, Psychomotor and Affective Domain. - Interpretation of Curriculum with respect to Laboratory/Workshop.	Task-1 - Formulate Outcomes Related to Laboratory/Workshop. - Presentation & Feedback	Demonstration Technique	Task-2 - Planning for Demonstration - Presentation & Feedback
11.03.2026	- Sample Skill Demonstration in Laboratory/Workshop - Awareness about Laboratory Manual & its implementation		Procurement of Lab Equipment and Consumables Task-3 - Prepare List of Resources/Equipment for Effective Curriculum Implementation - Presentation & Feedback	Maintenance of Records as per GSI format (Stock Register, Service Manual etc.)
12.03.2026	Preventive Maintenance of Laboratory/Workshop Equipment.	Task-4 - Preparation of Preventive Maintenance Plan - Presentation & Feedback	Innovation and Creativity as Encouraged in NEP 2020	Task-5 - Preparation of Innovative/Creative Model/Prototype/Layout/Blueprint/Mock-Up by utilizing Open Laboratory - Presentation & Feedback
13.03.2026	Motivating Self and Others	Safe Practices in Laboratory/Workshop	Importance of Virtual Lab	- Achievement Test - Feedback - Valleyictory
Coordinator: Prof. Chanchal Mehra			Faculty: Prof. Susan S Mathew	

Assessment Scheme

Tasks	% Weightage
Task - 1: Formulate Outcomes Related to Laboratory/Workshop	10
Task - 2: Planning for Demonstration	15
Task - 3: Prepare List of Resources/Equipment for Effective Curriculum Implementation	15
Task - 4: Preparation of Preventive Maintenance Plan	10
Task - 5: Preparation of Innovative/Creative Model/Prototype/Layout/Blueprint/Mock-Up by Utilizing Open Laboratory	10
Achievement Test	40
Total	100

Registration Link: https://erp.nitrvtel.ac.in/poc2026/qrcodeReg.jsp?org_id=NC_153

प्राचार्य का कार्यालय
राजकीय पॉलिटेक्निक, लखीसराय

पत्रांक: 229

लखीसराय / दिनांक: 14-03-2026

विरमित आदेश

श्री राहुल राज	प्रयोगशाला सहायक
श्री राहुल कुमार	प्रयोगशाला सहायक
श्री अनिल कुमार यादव	प्रयोगशाला सहायक
श्री अंकित कुमार पटेल	प्रयोगशाला सहायक
श्री शशांत कुमार	अनुदेशक

विभागीय पत्रांक J.K. (S.B.T.E) 12/2022 / (पाठ)-954, पटना, दिनांक 12/03/2026 के आलोक में दिनांक 16/03/2026 से 20/03/2026 तक NITTTR, झोपान के प्रशिक्षकों द्वारा एक सप्ताह का Laboratory Management विषय पर प्रशिक्षण आयोजित किया जाना है। यह प्रशिक्षण Buddha Institute of Technology, Gaya (BIT, Gaya) के संस्थान परिसर में आयोजित किया जाएगा।

अतः उपर्युक्त तिथि हेतु नामित अनुदेशक एवं प्रयोगशाला सहायकों को उक्त साप्ताहिक कार्यशाला में सम्मिलित होने के लिए संस्थान से दिनांक 15/03/2026 के अपराह्न से दिनांक 21/03/2026 के पूर्वाह्न तक विरमित किया जाता है।

Dr. Ravish Ranjan
14/03/2026
प्राचार्य

राजकीय पॉलिटेक्निक, लखीसराय
Principal
Govt. Polytechnic, Lakhisarai

प्रतिलिपि :-

1. संबंधित प्रयोगशाला सहायक एवं अनुदेशक।
2. संस्थान के कार्यालय को सूचनाार्थ।


Principal
Govt. Polytechnic, Lakhisarai



Office of the Principal
Government Polytechnic Lakhisarai
(North of Vidyaapeeth Chowk Lakhisarai- 811311)

5.4. a. Organized/ Conducted FDPs and STTP by this department at State / National Level (12)

STTP Conducted by Institute and Department of Mechanical/Civil/Electrical/Electronics Engineering involved in FDP/STTP

S.No	Academic Year	From	To	No. of Days	Program	Name of the Programme	Resource Persons / Institutions / Organizations
1	2025-2026	09/01/2026	10/01/2026	2	STTP	Solar Power Plant	Sudha Ranjan Kumar (DRS Solar Pvt. Ltd)
2	2025-2026	14/07/2025	15/07/2025	2	STTP	MATLAB	Dr. Vincet Shekhar, Associate Professor, Govt. Engg. College Palamu, Jharkhand
3	2024-2025	20/01/2025	21/01/2025	2	STTP	Harnessing Solar Energy for Electrical Application	Sudha Ranjan Kumar (DRS Solar Pvt. Ltd)
4	2024-2025	22/07/2024	23/07/2024	2	STTP	Auto CAD	Dev Kumar (NKBI Pvt. Ltd.)
5	2023-2024	16/01/2024	17/01/2024	2	STTP	Solar Power Plant	Sudha Ranjan Kumar (DRS Solar Pvt. Ltd)
6	2023-2024	10/07/2023	11/07/2023	2	STTP	Industrial Automation	Anand Shrivastava (Bihar Communication Pvt. Ltd.)
7	2022-2023	06/01/2022	18/01/2022	2	STTP	Workshop/Training for Faculty, Lab Assistant and Instructor	TRTC Patna



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(North of Vidyapeeth Chowk Lakhisarai- 811311)

S.No	Academic Year	From	To	No. of Days	Program	Name of the Programme	Resource Persons / Institutions / Organizations
8	2025-26	02/02/2026	09/02.2026	5	Workshop / STTP	Employability Skill Training Program	Mahindra Pride Classroom Naandi Foundation
9	2025-26	16/03/2026	20/03/2026	5	Workshop / STTP	Laboratory Management	NITTTR, Bhopal(In the Campus of Buddha Institute of Technology, Gaya)
10	2025-26	15/02/206	15/02/2026	1	Workshop / STTP	Hands on Training in COE(Spoke)	IIT, Patna(In the Campus of GP Braka)

Minimum 2 days program
2 points per program (max. upto 12 marks)

05/08/2026
H.O.D. Chowk Lakhisarai

Govt. Polytechnic Lakhisarai

Principal

Govt. Polytechnic Lakhisarai



Office of Principal
Government Polytechnic, Lakhisarai

Letter No- 410

Date- 24/12/2021

From,

Principal
Government Polytechnic, Lakhisarai

To,

Er. Krishna Kumar Singh
Sr. Engg (D)
TRTC, Patna

Subject- Request for registration of faculty/lab assistant in free ESDP at Tool Room Training Centre,
Patna

R/s,

With due respect I hereby request you for the registration of our faculty members in various training programme. Kindly accept our request so that our students may be benefited for the knowledge gained during above training.

Sr. No.	Name of the Programme	Name of faculty	Discipline	Mobile No.	Email id
1	CNC Programming Lathe	Chandan Kumar	Mechanical	8271502409	chandannray139@gmail.com
2	CNC Programming Lathe	Bibhash Kumar	Mechanical	9155395259	bibhashkumar812003@gmail.com
3	CNC Programming Lathe	Chittaranjan Kumar	Mechanical	8757425596	chittaranjan1996@gmail.com
4	Unigraphics/Nx	Munnu Kumar	Mechanical	8083467077	Munnu2k14@gmail.com
5	AutoCAD(Mechanical)	Manjit Kumar	Mechanical	8802948209	manjitnitp009@gmail.com
6	AutoCAD (Electrical)	Raj Kumar	Electrical	7979077038	raj44504@gmail.com
7	AutoCAD (Electrical)	Abhishek Kumar	Electrical	7979941923	abhishekbabbu29@gmail.com
8	AutoCAD (Electrical)	Vikash Kumar	Electrical	9113442983	vikashpathak199@gmail.com
9	AutoCAD (Electrical)	Gaurav Kr yadav	Electrical	5201185134	Gru6450@gmail.com
10	PLC Programming	Rahul Raj	Electronics	8789958552	31rajes@gmail.com

It is for your kind considerations.
Thanking you,

Principal
Govt. Polytechnic Lakhisarai

Principal
Govt. Polytechnic, Lakhisarai
24.12.2021



TOOL ROOM & TRAINING CENTRE, PATNA

(An Extension Centre of Indo-Ganesh Tool Room - Jamshedpur)
(Ministry of MSME, Government of India Society)
MSME DI Campus, Patliputra Industrial Estate, Patna-800013
Application Form for Short Term Courses
F/TRTC/TRG/AF



ISO 9001:2008
ISO 14001:2004
ISO 29001:2018
CERTIFIED

Aadhar No.
Course Applied for
Course Commencing Date
Timing

739549623240
CNC LATHE
04/01/2022

For Office Use Only

Reg. No U7211088

Name of the Applicant
(In CAPITAL Letters)

Between 8.00 am to 10.00 pm (Monday to Saturday)

C H I T T A R A N J A N
K U M A R
M U N D R I K A
D I T

Father's Name
(In CAPITAL Letters)

Father's Occupation

Ex-Service Man

Date of Birth (DD/MM/YYYY)

01/02/1996

Category (SC/ST/OBC/GEN)

OBC

SC ST ☒ OBC GEN PH

Sex (M/F)

M

Minority SHG Others

Phone / Mobile No.

8757425596

E-mail ID

chittaranjan1996@gmail.com

Whether Sponsored (Yes/No)

Name of the Sponsoring Authority:
(If Sponsored)

Whether required hostel (Yes/No): Yes

How did you come to know about this course:

Postal Address (In CAPITAL)

CORRESPONDENCE ADDRESS	PERMANENT ADDRESS
VILL-ERGA, Polytexnic, Lakhisarai	VILL-NO. KOVIL P.S. ISLAHUR
Pin 811311	DIST. NALANDA (BIHAR)
	Pin 801303

Educational Qualification/Other Professional Qualification/Training Courses etc.

Sl. No.	Exam Passed	Year of Passing	Duration of the Degree/Diploma	Board/ University	%age of Marks	Branch Specialization
1	10 th	2011	1	BSEK PATNA	77.40	
2	12 th	2013	2	BSEK PATNA	70.30	PCM
3	B.Tech	2018	4	AKU PATNA	91.03	Mechanical Engg

Experience (if any)

Enclosed Cash (Money receipt No.)/Draft No.

Dated

For Rs.

On (Bank)

Drawn in favour of TOOL ROOM & TRAINING CENTRE, payable at PATNA

Declaration: I do hereby declare that the above information are true & I shall abide by the rules & regulations of the Institute.

Date

NOTE: 1) Please attach attested copies of final / pre-final year Mark Sheet

Place Patna

Signature of Admission (I/C)

Signature of Candidate

Principal

Govt. Polytechnic, Lakhisarai



PATNA
ISO 9001 : 2008
ISO 14001 : 2004
ISO 29990 : 2010
CERTIFIED

TOOL ROOM & TRAINING CENTRE

(An Extension Centre of MSME Tool Room, Jamshedpur)

Govt. of India Society, Ministry of MSME)

Patliputra Industrial Estate, Patna - 13



Certificate of Achievement

Awarded to

7211086

Registration No.

CHANDAN KUMAR RAY

Mr./Ms.

RAMA RAMAN RAY

M/s / Son / Daughter of Mr.

has successfully completed the training course on

CNC Lathe

11.12.2021

15.03.2022

Held from

to

Course Co-ordinator

Sr. Manager (TRG)

Principal General Manager

Govt. Polytechnic, Lakhisarai

TOOL ROOM & TRAINING CENTRE

(An Extension Centre of MSME Tool Room, Jamshedpur)

Govt. of India Society, Ministry of MSME)

Pathputra Industrial Estate, Patna - 13



Certificate of Achievement

Awarded to

Registration No. V7211095

Mr./Ms.....Rabul.Raj.....

M/s / Son / Daughter of Mr.....Shambhu Prasad.....

has successfully completed the training course on.....

.....PLC.Programming.....

Held from.....02.12.2021.....to.....18.01.2022.....

Principal

Govt. Polytechnic, Patna

General Manager

Sr. Manager (TRG)

Course Co-ordinator





TOOL ROOM & TRAINING CENTRE

(An Extension Centre of MSME Tool Room, Jamshedpur)
Govt. of India Society, Ministry of MSME)
Patliputra Industrial Estate, Patna - 13



Certificate of Achievement Awarded to

7211087

Registration No.

BIBHASH KUMAR

Mr./Ms.

BILASH MANDAL

M/s / Son / Daughter of Mr.

has successfully completed the training course on
CNC Lathe

11.12.2021

15.03.2022

Held from

TO

Course Co-ordinator

Sr. Manager (TRG)

General Manager

Principal
Govt. Polytechnic, Lakhisarai

Mahindra

PRIDE CLASSROOM

Date: 23-09-2025

To,
The Principal,
Govt. Polytechnic
Lakhisarai, Bihar

Sub: Proposal for Implementation of Add on Employability Skill Training Programme for final year passing out Polytechnic Female Students under Mahindra & Mahindra's CSR initiative "Mahindra Pride Classroom".

Dear Sir / Madam,

Greetings from Naandi Foundation - Mahindra Pride Classroom!

Mahindra Pride Classroom is a flagship Corporate Social Responsibility (CSR) Livelihood program of the Mahindra and Mahindra Group and fully implemented by the **Naandi Foundation**, a public charitable trust incorporated under the Indian Trusts Act, having its registered office in Hyderabad.

The vision of **Mahindra Pride Classroom** is to "Mainstream the socially and economically disadvantaged youth through Skill-Development Training processes to make them employable in various sectors".

The **Mahindra Pride** team strongly believes that in addition to academic education, students also need skill development when they enter the professional world. It is imperative for young adults to be equipped with essential life skills and soft skills. Although some skills can be acquired through everyday experience at home, in the classroom or in College, they are not enough to adequately equip young people in today's complex society.

The Mahindra Pride Classroom aims to help students to:

- Develop an identity and improve their self-esteem.
- Manage emotions and overcome obstacles.
- Build relationships and polish their interpersonal skills.
- Enhance and improve employability skills.
- Improve personal and professional effectiveness.

The life skills component of the training module has helped to transform the learners into confident, determined, goal-oriented youth – a personality shift essential for them to pursue successful careers in the sectors of their choice.

It has helped improve students' understanding of the world and their role and responsibility towards it. It has also enabled them in finding ways to cope with the challenges that life throws at them. These young adults who underwent our training, firmly believe that they will be able to live a more productive and fulfilling life.

What does the Mahindra Pride Classroom programme consist of?

- ☐ **Life Skills** - Compassion, Respect, Gratitude, Being a responsible global citizen.
- ☐ **Soft Skills** - Grooming, Body language, Teamwork, Time management, Social manners, etc.
- ☐ **Communication Skills** - Functional English and the ability to express themselves clearly in the local language
- ☐ **Presentation Skills** - Speaking clearly, Coherently and Confidently.
- ☐ **Interview Skills** - Resume preparation, Interview questions, Mock interviews



Principal
Govt. Polytechnic, Lakhisarai

Mahindra Pride Classroom presently exists in Twenty states of India.

South – Tamil Nadu, Andhra Pradesh, Telangana, Kerala, Karnataka

West – Maharashtra, Rajasthan, Gujarat

North – Delhi, Uttar Pradesh, Haryana, Chandigarh, Punjab, Jammu & Kashmir

East & NE – Assam, Bihar, Jharkhand, Meghalaya, Odisha, West Bengal

As part of our Institutional Skilling initiative, we have collaborated with various Universities, Technical Education Departments, State Skill Development Authorities, Employment and Labor Departments, Higher Education Departments, State Govt. in different parts of India. We have also collaborated with various ITI, Polytechnic, Engineering College, Central Tool Room and Training Centre, Vocational Training Colleges, Commerce, Arts and Science College, Hospitality institutes and Nursing colleges for conducting the upskilling training sessions for the youth.

Our employment-training program has been welcomed by all and has created a great impact on the students. The Campus to Corporate training program prepares students for the corporate world and helps them emerge as better professionals.

We would require your support as we propose to train students from your university on Soft Skills, Life Skills, Communication Skills, Presentation Skills and Interview Skills for a duration of 36 - 40 hours per batch in Offline mode.

We need your support as we propose to train students of your institute on Soft skills, Life skills, Communication skills, Presentation skills and Interview skills for a duration of 36 - 40 hours per batch in offline mode. Pre & Post Assessment Test will be conducted for each session. GD, Extempore, MOCK Interview will be conducted for every batch based on the requirement.

Terms and Conditions:

- We intend to train only final year girl students from various streams without any backlog on various employability skills and new age skills.
- The institute will source the students for the training program by providing necessary filters to select deserving students.
- Students will be grouped into batches of 50 to 60 in each batch.
- The students will be trained on the skills suggested in the plan accordingly.
- Pre and post evaluation test will be conducted for each batch.
- Instructors will be deployed by Mahindra Pride Classrooms depending on the number of batches. Nandi will conduct the 'Train the Trainers' program for trainers prior to the commencement of the programme.
- Distance tracking reports and daily attendance will be administered.
- Classes will be conducted in institute premises in class rooms for offline mode.
- Naandi Foundation - Mahindra Pride Classroom **"SHALL NOT CHARGE ANY FEE"** for the training as all costs incurred shall be supported by Mahindra and Mahindra CSR.
- Nandi Foundation **"WILL NOT CHARGE ANY FEE"** for Mahindra Pride Classroom Programme as all expenses will be supported by Mahindra and Mahindra's CSR Initiative

We sincerely hope that we will be able to meet your requirements with our best efforts and look forward to a long cooperation with your college.

STUDENTS - ELIGIBILITY FOR MPC EMPLOYABILITY SKILL TRAINING PROGRAM

Age Group – 18 Year to 25 Years.

EDUCATIONAL QUALIFICATION

Final Year Students of Under Graduate Program from any stream (5th & 6th Semester)

Final Year Students of Post Graduate Program from any stream (3rd & 4th Semester)

Students who seeking for a Job opportunity post study.

BBA / MBA / ITI / Engineering / Diploma / B. Ed. / Nursing / Vocational



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TRAINING FRAMEWORK

Framework for 40 hours - Offline Sessions				
Programme Goal	1. To help students overcome their fear of speaking in English			
	2. To instill confidence in students and make them socially aware and responsible citizens			
	3. To equip learners with the necessary skills and knowledge required to enhance their employability and succeed in the job force			
	4. To increase students employability quotient			
Day	Sl. No.	Session Title	Duration	Skill
1	1	I am Unique	2 hrs	Life Skill
	2	Body Language & Professional Grooming	2 hrs	Soft Skill
	3	English - Language for Career	2 hrs	Communication Skill
2	4	Art of Speaking	2 hrs	Interview Skill
	5	Goal setting & Time Management	2 hrs	Soft Skill
	6	Job Opportunity	2 hrs	Interview Skill
3	7	Interview Preparation 1	2 hrs	Interview Skill
	8	Professional Communication	2 hrs	Communication Skill
	9	Acing a Group Discussion	2 hrs	Interview Skill
4	10	Professional Ethics	2 hrs	Soft Skill
	11	Critical Thinking	2 hrs	Life Skill
	12	Presenting a Project	2 hrs	Soft Skill
5	13	Interview Preparation 2	2 hrs	Life Skill - Interview skill
	14	Group Presentation	2 hrs	Presentation Skill
	15	Digital Identity	2 hrs	Life Skill
6 & 7	16	Art of Speaking - Assessment	2 hrs	Interview Skill
	17	Problem solving	2 hrs	Soft Skill
	18	Money Management	2 hrs	Soft Skill
7 days 20 Sessions 40 hours				

Regards,

Mritunjay Kumar

Program Manager-Bihar

Mahindra Pride Classroom|Naandi Foundation

Mobile - 9155873112



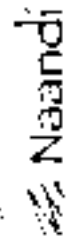

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What does the Mahindra Pride Classroom programme consist of?

- Life Skills - compassion, respect, gratitude, being a responsible global citizen.
- Soft Skills - grooming, body language, teamwork, time management, social manners, etc.
- Communication Skills - functional English and the ability to express themselves clearly in the local language.
- Presentation Skills - speaking clearly, coherently and confidently.
- Interview Skills - resume preparation, interview questions, mock interviews.

What does the Mahindra Pride Classroom programme consist of?

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Mahindra
EAGLE INTO FUTURE

Mahindra

PRIDE CLASSROOM

Employability With Empathy And Emotion





ABOUT US

About Naandi

Naandi, which in Sanskrit means a new beginning, is one of the largest and fastest growing social sector organization in India working to make poverty history. Naandi has been partnering with various state governments, corporate houses, international and national development organizations and showcasing large scale successful delivery of public services.

Currently, Naandi is demonstrating the value of creating new social entrepreneurs by setting up social businesses that are even more efficient and closer to community needs than traditional grant-funded activities. Thus, safe drinking water, support to elementary school going urban children, skilling for unemployed youth and agriculture marketing are the four ventures in existence over and above the free services of Naandi.

Mahindra Pride

Since 2016, Mahindra Pride Classroom (MPC) has been rendering yeoman service to final year students of Government Engineering Colleges/Polytechnics/Arts & Science and ITI's across 20 states in the country. The training program's focus is to enhance beneficiaries' employability prospects via a 40 to 120-hour carefully designed module. Thus far, MPCs have empowered over 560886 youth with the skills needed to get a job and empower them with future-ready skills adapting to the constant change- and we have also been placing a significant number of them through our many JOB UTSAV's with reputed employers since inception. The complete costs of the training and placements are underwritten by the Mahindra group as part of their CSR contribution.

Towards the vision to develop 21st-century competencies to empower and equip youth for employment and lifelong learning Mahindra Pride Classroom offers a hybrid training model, bringing together conventional wisdom in skill training and the power of technology.

Under this initiative, specially selected and skilled adjunct faculty deliver skill-based training that helps the youth to build competencies that meet the industry's expectations.



SINCE ITS INCEPTION



Total Trained



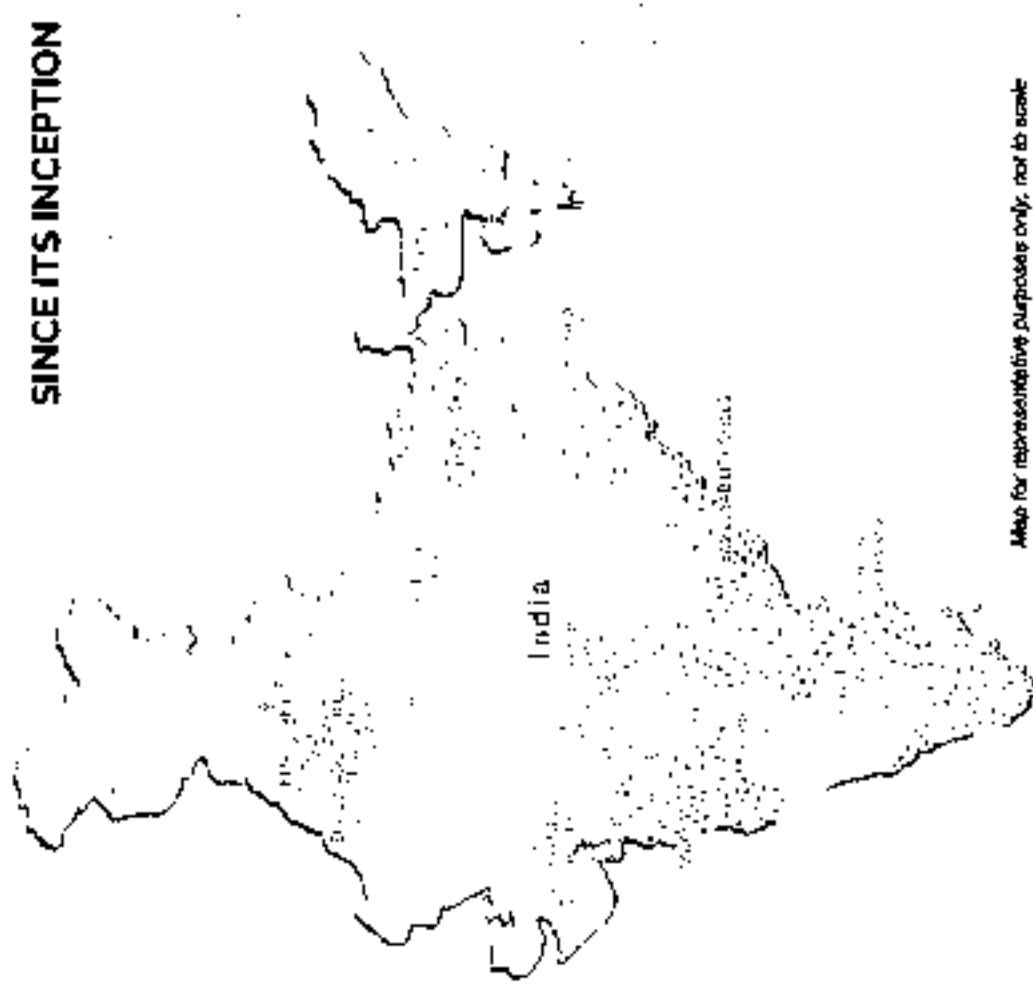
Total Female Trained



Total Classrooms



Institutions Partnered



Map for representative purposes only, not to scale

COURSES

Courses Offered



Communicate Effectively

Think Critically

Solve Problems

Work Collaboratively

Engage In Lifelong Learning

Innovate



Communication Skills

Life Skills

Soft Skills

Interview Skills

Collaboration Skills



Transferable Skills



Coding



New Educator



Advanced Manufacturing & IoT



Tally, IT & GST



Digital Literacy



Financial Literacy

Job Utsav



Job Utsav- a Mahindra Pride initiative, evolution of a technology enabled, unique yet holistic placement drive, brings together the best employers and a great talent pool through campus hiring. Around 69 Job Utsav have been organized successfully, and around 69796 beneficiaries used this opportunity to unleash their potential through online and offline placement drives PAN India with more than 300+ reputed employers like Bajaj Motors Ltd, Croma, HDBI financial Services, Hindustan Unilever, ICICI Lombard, Kotak Mahindra Bank, Maruti Suzuki services, Omega health care, Reliance, TATA Motors, Wipro etc. The integrity of the placement drives is assured by unbiased evaluation, quick turnaround time, smart mentoring, and superior managerial capabilities of the Job Utsav Team giving the Mahindra Pride Job Utsav an edge over other traditional placement drives.

Placements



TECHNOLOGY ENABLED JOB DRIVE

- Digital Registration
- Employer meeting & Job description
- Screening
- Face to face interview
- Announcement of shortlisted candidates



Opportunities



more



Training Photos

Gallery



Contact Us

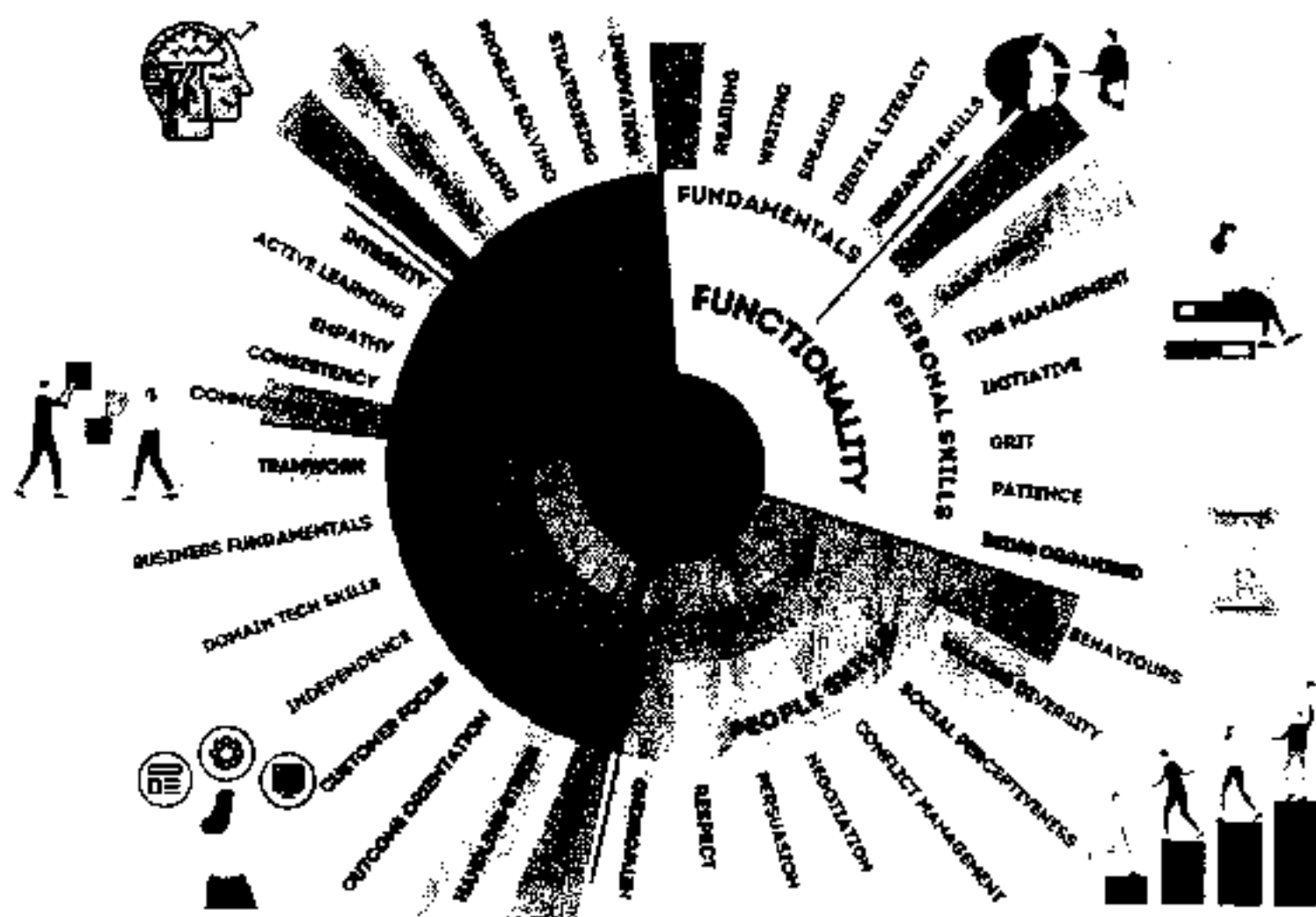
Naandi Foundation

502, Trendset Towers,
Road No 2, Banjara Hills,
Hyderabad - 500 034,
Telangana, India

www.naandi.org



TRANSFERABLE SKILLS



GAIN EMPLOYABILITY AND BE FUTURE-READY

Skills to set you up for success in personal and professional life.

Bihar

Further information: mpc@naandi.org
Mritunjay Kumar: 9155873112

This training is offered by Mahindra Pride Classrooms (MPC). The complete cost of the training is supported by the Mahindra group as part of their CSR contribution. Since 2016, MPC has partnered with 643 institutions to train and empower 2,87,000 youth from 18 states with the skills needed to get a job - and placing a significant number with reputed employers.

RAINING MODULE**OFFLINE MODULE**

Sl. No.	Day	Session No.	Duration	Skills
1	Day – 01	Session - 01	2 Hours	Induction
2		Session - 02	2 Hours	Induction + Life Skills
3		Session - 03	2 Hours	Input session (Research & Creativity)
4	Day – 02	Session - 04	2 Hours	Soft Skills
5		Session - 05	2 Hours	Soft Skills
6		Session - 06	2 Hours	Life Skills
7	Day – 03	Session - 07	2 Hours	Communication Skills
8		Session - 08	2 Hours	Soft Skills
9		Session - 09	2 Hours	Interview Skills
10	Day – 04	Session - 10	2 Hours	Communication Skills
11		Session - 11	2 Hours	Financial Literacy
12		Session - 12	2 Hours	Soft Skills
13	Day – 05	Session - 13	2 Hours	Communication Skills + Presentation Skills + General Knowledge
14		Session - 14	2 Hours	
15		Session - 15	2 Hours	Life Skills
16	Day – 06	Session - 16	2 Hours	Communication Skills – Interview Skills
17		Session - 17	2 Hours	
18		Session - 18	2 Hours	
19	DAY - 07	Session - 19	2 Hours	Recap Award & Post Assessment
20		Session - 20	2 Hours	
Total			40 Hours	

T

GOVERNMENT POLYTECHNIC, LAKHISARAI

REPORT

WORKSHOP / STTP CONDUCTED BY THE INSTITUTE

Employability Skill Training Programme – Mahindra Pride Classroom

Coordinator: Shri Suraj Kumar, Department of Mechanical Engineering

1. Introduction

Government Polytechnic, Lakhisarai, organized an employability skill development training programme under the Mahindra Pride Classroom initiative of Mahindra & Mahindra, implemented by Naandi Foundation. The programme supplements academic education with life skills, soft skills, communication skills, presentation skills and interview skills. The proposal supplied for the programme is dated 23-09-2025 and describes it as an add-on employability skill training initiative for final-year passing-out Polytechnic female students under Mahindra & Mahindra's CSR initiative.

2. Programme Details

Particular	Details
Programme	Employability Skill Training Programme – Mahindra Pride Classroom
Type	Workshop / STTP / Add-on Employability Skill Training
Organized by	Government Polytechnic, Lakhisarai
Coordinator	Shri Suraj Kumar, Department of Mechanical Engineering
Implementing organization	Naandi Foundation – Mahindra Pride Classroom
CSR support	Mahindra & Mahindra
Mode	Offline
Duration	40 Hours / 7 Days / 20 Sessions
Target group	Final-year passing-out female Polytechnic students, as specified in the proposal
Batch size	50–60 students per batch, as specified in the proposal
Assessment	Pre- and Post-Assessment; GD, Extempore and Mock Interview as required

3. Objectives

- Help students overcome the fear of speaking in English.
- Instill confidence and develop socially aware and responsible citizens.
- Equip learners with skills and knowledge required to enhance employability.
- Increase students' employability quotient.
- Improve personal and professional effectiveness.

[Signature]
09/10/24

[Signature]
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4. Training Framework

The supplied training framework specifies 40 hours of offline training over 7 days and 20 sessions. The programme covers Life Skills, Soft Skills, Communication Skills, Presentation Skills, Interview Skills and related employability competencies. The proposal also specifies pre- and post-assessment and, where required, Group Discussion, Extempore and Mock Interview activities.

S.No.	Day	Session	Duration	Skill / Session Area
1	Day 01	Session 01	2 Hours	Induction
2	Day 01	Session 02	2 Hours	Induction + Life Skills
3	Day 01	Session 03	2 Hours	Input Session (Research & Creativity)
4	Day 02	Session 04	2 Hours	Soft Skills
5	Day 02	Session 05	2 Hours	Soft Skills
6	Day 02	Session 06	2 Hours	Life Skills
7	Day 03	Session 07	2 Hours	Communication Skills
8	Day 03	Session 08	2 Hours	Soft Skills
9	Day 03	Session 09	2 Hours	Interview Skills
10	Day 04	Session 10	2 Hours	Communication Skills
11	Day 04	Session 11	2 Hours	Financial Literacy
12	Day 04	Session 12	2 Hours	Soft Skills
13	Day 05	Session 13	2 Hours	Communication Skills + Presentation Skills + General Knowledge
14	Day 05	Session 14	2 Hours	Not specified in supplied module
15	Day 05	Session 15	2 Hours	Life Skills
16	Day 06	Session 16	2 Hours	Communication Skills + Interview Skills
17	Day 06	Session 17	2 Hours	Not specified in supplied module
18	Day 06	Session 18	2 Hours	Not specified in supplied module
19	Day 07	Session 19	2 Hours	Recap, Award & Post-Assessment
20	Day 07	Session 20	2 Hours	Not specified in supplied module


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5. Major Skills Covered

- Life Skills
- Soft Skills and professional grooming
- Communication and functional English
- Presentation and public speaking
- Interview preparation
- Group Discussion and Extempore activities
- Financial Literacy
- Research, Creativity and Problem Solving
- Professional communication and workplace readiness

6. Role of the Institute and Coordinator

- Coordinate the programme at institute level.
- Facilitate identification and participation of eligible students.
- Provide classrooms and institutional support for offline sessions.
- Coordinate with the implementing organization.
- Maintain attendance and supporting programme records.

7. Outcomes

The programme is intended to improve students' confidence, communication, interpersonal skills, professional behaviour and interview readiness. The structured 40-hour framework provides exposure to multiple workplace-readiness competencies and complements technical education with essential employability skills.

8. Conclusion

The Employability Skill Training Programme under Mahindra Pride Classroom is an important add-on initiative to enhance the employability and professional readiness of Polytechnic students. Through structured training in life skills, soft skills, communication, presentation and interview skills, the programme complements technical education with workplace competencies. The Department of Mechanical Engineering, through Coordinator Shri Suraj Kumar, supported the institutional coordination of the programme.


Coordinator
Shri Suraj Kumar
Department of Mechanical Engineering
Government Polytechnic, Lakhisarai

PHOTO GALLERY



Photo 1: Student delivering a presentation during the interactive learning session.

A handwritten signature in blue ink, consisting of stylized, overlapping loops and lines.

A handwritten signature in green ink, consisting of stylized, overlapping loops and lines.

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Photo 2: Student participation during classroom presentation and peer interaction.

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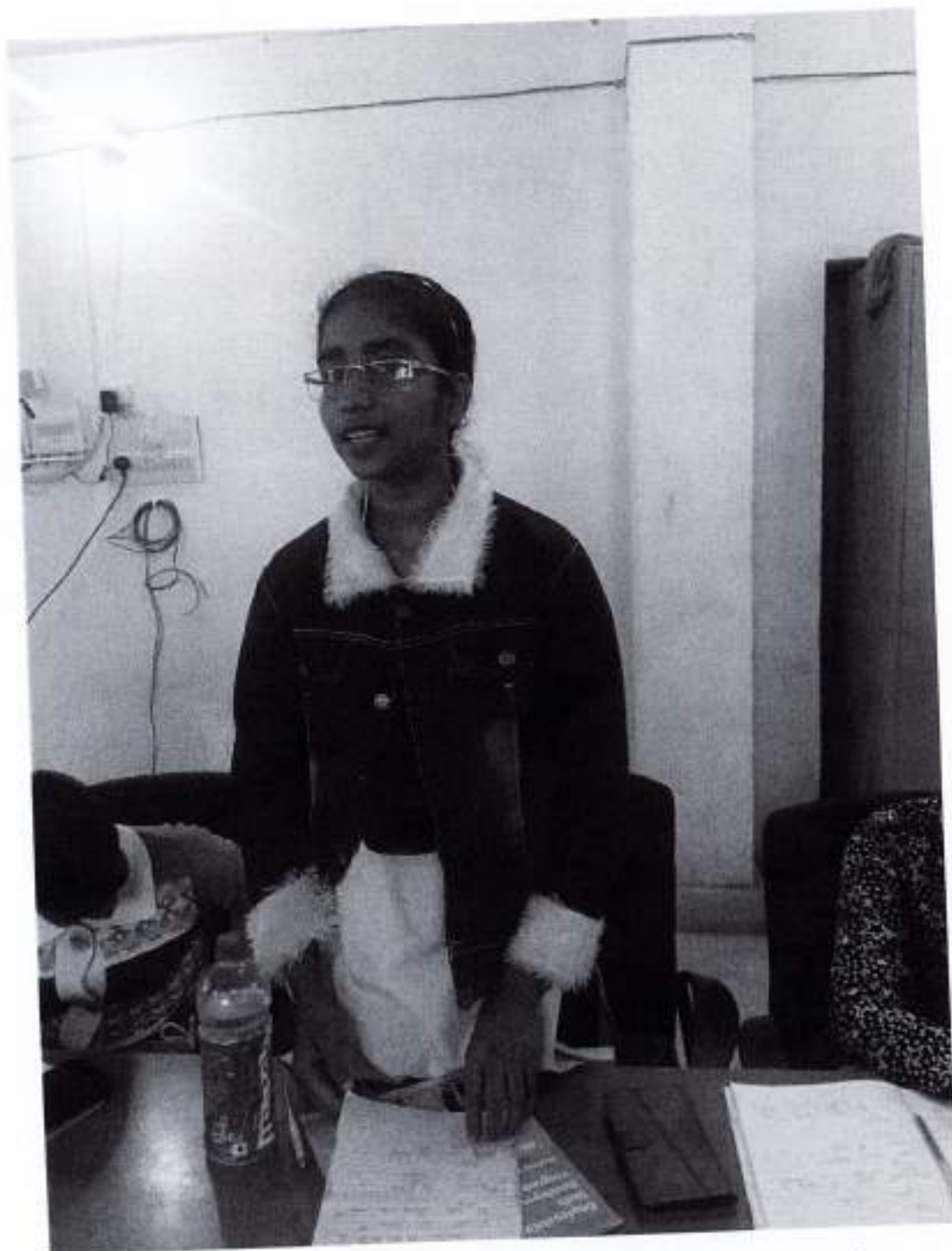


Photo 3: Student presenting her views and engaging in an interactive discussion.

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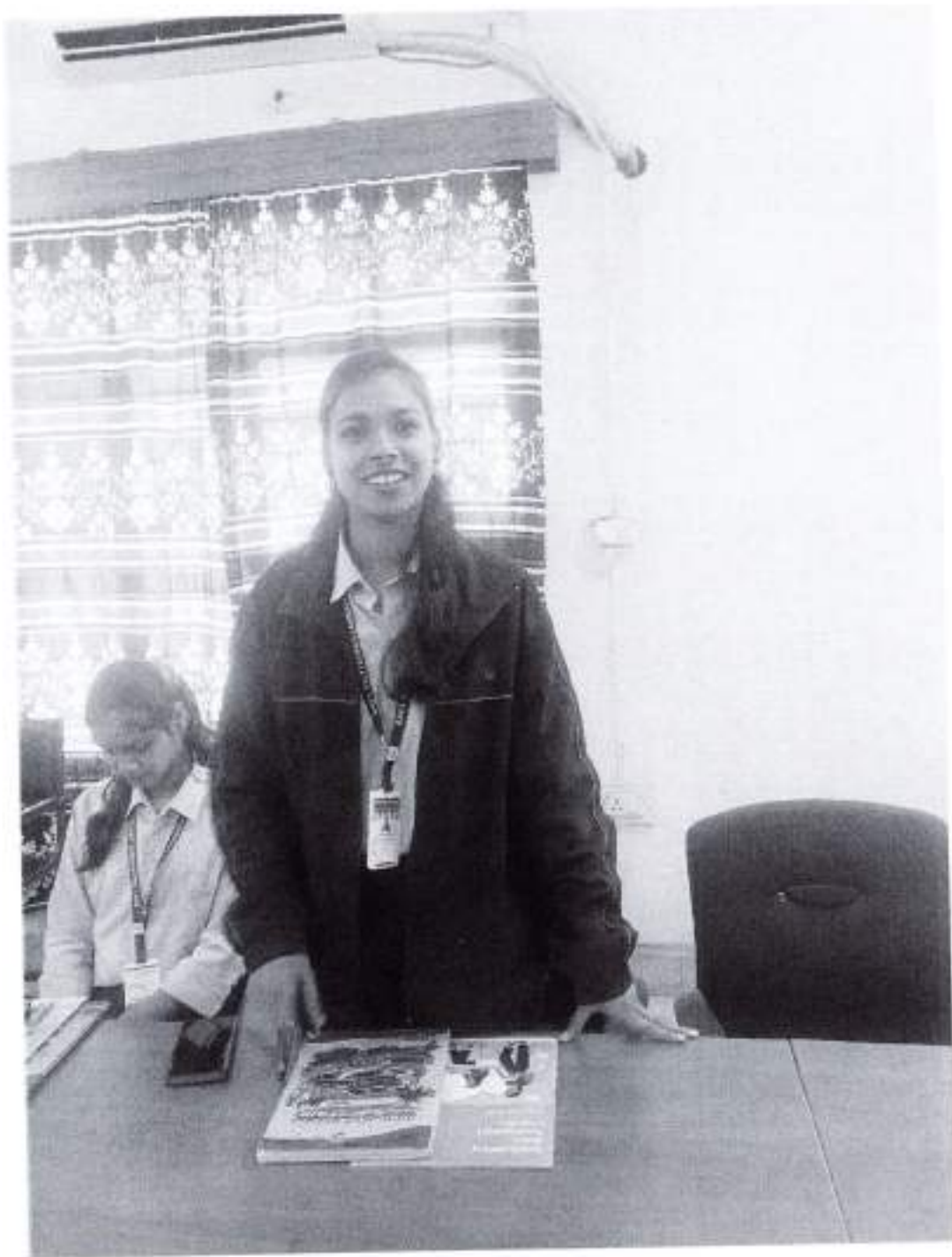


Photo 4: Student presentation and active participation in the learning activity.

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Jalgaon



Photo 5: Student addressing peers during a presentation-based activity.


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Photo 6: Students participating in a structured classroom interaction and discussion.



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Photo 7: Students engaged in collaborative learning and discussion.

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Photo 8: Students participating attentively in the classroom session.

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Photo 9: Students working and interacting during the learning activity.

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Photo 10: Group classroom participation during the interactive session.

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Photo 11: Students listening, taking notes and participating in the session.



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Photo 12: Students engaged in discussion and activity-based learning.



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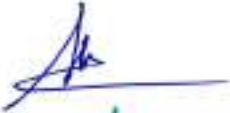
Photo 13: Students participating in a presentation and peer-learning activity.



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Photo 14: Students attending the session and participating in classroom activities.



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Photo 15: Students collaborating and discussing ideas during the activity.



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Photo 16: Small-group peer interaction and collaborative discussion among students.

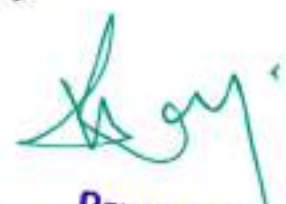


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Photo 17: Students discussing and reviewing activity-related information together.



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Am
05/02/26

Certificate OF COMPLETION

This Certificate is awarded to

ANJALI KUMARI

GOVERNMENT POLYTECHNIC, LAKHISARAI

DIPLOMA

of on successful completion of

"Employability Skill Training Program" conducted by Mahindra Pride Classroom

Naandi Foundation from **02-02-2026** to **09-02-2026**


Chief Skills Officer

Mahindra
PRIDE CLASSROOM


AABIL
बेरोजगारी रोकथाम


Naandi

09-02-2026
Date